

2020 ANNUAL REPORT



Town of Charlestown
New Hampshire



The Town of Charlestown is delighted to dedicate this year's Annual Report to Margery Reed. Marge belonged to the North Charlestown Mother's Club. This group of dedicated mothers provided the school hot lunches from 1940 to the 1950's. She is a talented rug hooker and co-founder of the "Happy Hookers" rug group in 1963 that still meets weekly. The group has donated many rugs to non-profit organizations to be raffled off as fundraisers. From 1972-1992 she was a member of the Farwell Trustees. This group was organized to oversee the legal, financial and physical welfare of the building, committing countless hours when Fall Mountain School Board decreed to close the Farwell School. Later the Trustees rented the building back to the school district. Marge was one of the first craft demonstrators and docents at Fort #4 tending the gardens to reflect time period vegetation. In the 80's Marge served as a Charter Member for the VFW Auxiliary Post #8497 where she coordinated with others on numerous fundraisers to build their current post on Lover's Lane Road. She served as a Planning Board member until the 90's. Today Marge is still active in our community serving as the Historical Society Archivist preserving original materials and artifacts special to Charlestown.

Thank you Marge Reed for your continued years of service.

ANNUAL REPORTS

Of the Selectboard
And
Other Town Officers

CHARLESTOWN, N.H.



For the Year Ending
December 31, 2020

"The Town of Charlestown prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) The Town of Charlestown is an equal opportunity provider and employer."

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SELECTBOARD

In stating the obvious this past year has been very challenging for everyone in so many ways. Just as your newly elected Selectmen were getting their feet wet in making up a new five member Board. Covid-19 hit us head on and we were forced to adopt new operational procedures; while in the midst of ourselves and most of all our employees getting used to the five of us, under very demanding circumstances. While many of us were skeptical of how a five member board would function, in our collective opinion, by years end, we all were amazed at how much had been accomplished.

When we say “we” that is to imply all of our devoted employees, volunteer committee members and citizens at large. Your Selectboard could not function cohesively and forthrightly without everyone’s commitment to moving our Town forward on all fronts. Whether or not we all agree on everything is of little consequence, as Charlestown always seems to “rally” on common ground when all is said and done. This sense of community spirit and pride continues to manifest itself in so many different ways.

Rather than summarizing what has been accomplished this past year, as we trust most folks are aware or soon will be, of the many changes that have been made. Your Selectboard is looking ahead to the future; as we continue to learn and hone in on the Town’s needs. Our most important goal this coming year is to tighten up the operational and departmental changes we have already begun, so as to leverage and optimize your tax dollars. As 2021 progresses we also hope to improve our abilities to communicate with you on various platforms as we upgrade, innovate and develop in this area.

We have already begun 2021 focused on a list of goals and strategies that the Board hopes to accomplish; even, as we all know, “life” happens and the best laid plans are only that plans. The outcome is not always attainable in ways that anyone might hope for, but it will not be for lack of effort on our part. We have been most encouraged by many new faces coming forward to join our “Town team’s” as we all work toward a vibrant community that all can enjoy and afford.

The Planning Board in 2020 embarked upon updating the Town’s Master Plan, while mandated by law, previous re-writes have been costly in terms of time and capital, with little impact from its well intended purpose. The Planning Board, this time around, has formed Task Forces made up of lots of different folks working on specific areas of that Master Plan. The plan encompasses almost every aspect of our Town’s functions, assets and liabilities. We again are very pleased as to how this plan is coming together and will be ultimately be finalized by the Planning Board, at least by the Fall of 2021.

The budget you are being asked to adopt this year is a result of much conversation and debate ultimately reflecting the input of a wide representation of folks of a variety of walks of life.

In conclusion, we as your Selectboard will again be welcoming at least one new member in March 2021, as Albert St. Pierre will not be seeking another term. To that end, Albert has been steady at the helm during the past year and his direct participation will be sorely missed.

We wish everyone brighter and happier days in 2021.

Respectfully Submitted,

Albert St.Pierre, Chair Jeffrey Lessels Scott Wade John Streeter William Rescsanski

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE

Monday & Wednesday: 7:00 A.M. – 4:00 P.M.

Tuesday, Thursday: 8:00 A.M. – 4:00 P.M.

Friday: 7:00 A.M. – 12:00 P.M.

MEETINGS: First and Third Wednesday, 6:30 P.M. (Community Room)

Tel. 826-4400

Fax 826-3709

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday & Wednesday: 7:00 A.M. – 4:00 P.M.

Tuesday, Thursday: 8:00 A.M. – 4:0 P.M.

Friday: 7:00 A.M. – 12:00 P.M.

Second and last Saturday of the Month: 9:00 A.M. – 12:00 P.M. except holidays

Tel. 826-5821

Fax 826-5181

BUILDING DEPARTMENT

By Appointment Only

Tel. 826-4400

HEALTH AND HUMAN SERVICES

Tuesday and Thursday: 9:00 A.M. to 2:00 P.M.

Other days on-call

Tel. 826-5266

PLANNING BOARD OFFICE

Monday & Wednesday: 7:00 A.M. – 4:00 P.M.

Tuesday, Thursday: 8:00 A.M. – 4:00 P.M.

Friday: 7:00 A.M. – 12:00 P.M.

MEETINGS: First and Third Tuesday, 7:00 P.M. (Community Room)

Tel. 826-4400

Fax 826-3709

TRANSFER STATION

Tuesday and Saturday: 8:00 A.M. to 4:30 P.M.

Wednesday: 1:00 P.M. to 6:00 P.M.

Friday: 10:00 A.M. – 4:30 P.M.

Tel. 826-3201

CONSERVATION COMMISSION

MEETINGS: third Monday of each month: 7:00 P.M. (Community Room)

RECREATION COMMITTEE (Town Offices, 233 Main Street)

MEETINGS: first Tuesday of each month: 6:00 P.M.

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

2021 HOLIDAY SCHEDULE

Wednesday, January 1 – New Years Day

Monday, May 31 – Memorial Day

Monday, July 5 – Independence Day Observed

Monday, September 6 - Labor Day

Wednesday, November 11 – Veteran's Day

Thursday, November 25 – Thanksgiving Day

Friday, November 26 – Day after Thanksgiving

Friday, December 24 – Christmas Day Observed

TOWN OFFICERS AND COMMITTEE MEMBERS

Selectboard	Albert St. Pierre, Chair	2021
	Jeffrey Lessels	2022
	Scott Wade	2023
	William Rescsanski	2023
	John Streeter	2021
Health & Human Services	Jeff Lessels	Appointed
Chief of Police	Patrick Connors	Appointed
Animal Control Officer	Police Dept	Appointed
Treasurer	Michelle Snide	2021
Deputy Treasurer	Linda Stewart	Appointed
Town Clerk/Tax Collector	Patricia Chaffee	2023
Health Officer	Mandy Wright	Appointed
Deputy Health Inspector	Liz Emerson	Appointed
Building Inspector	Jon LeClair	Appointed
Deputy Building Inspector	Bud Von Ahnen Jr.	Appointed
Moderator	Gabriel St. Pierre	2022
Supervisors of Checklist	Nancy Houghton	2022
	Emily St. Pierre	2026
	Sheila Putnam	2024
Administrative Assistant to Selectboard	Jessica Dennis	Appointed
Administrator	Liz Emerson	Appointed
Highway/Transfer Station Superintendent	Keith Weed	Appointed
Water/Wastewater Superintendent	Justin Shaw	Appointed
Trustees of Trust Funds	Patricia Royce	2021
	Barbara Hewes	2023
	William Sullivan	2022

TOWN OFFICERS AND COMMITTEE MEMBERS

Cemetery Trustees	Rose Smith-Hull	2023
	Mary Holmes	2022
	Gerald Kilyk	2021
Librarian	Jennifer Haynes	Appointed
Assistant Librarian	Sandra Perron	Appointed
Library Trustees	James Fowler, Chair	2023
	Rebecca Bailey	2022
	Judy Baraly	2021
	Maureen Spillsbury	2022
	Anne Williams	2021
	Marie Weller	2022
Fire Chief	Charles Baraly	Appointed
Ambulance Director	Patrick Connors	Appointed
Emergency Mgt. Dir.	Charles Baraly	Appointed
Conservation Commission	Richard Holmes, Chairman	2023
	James Fowler, Secretary	2022
	Gabe Bailey	2022
	Gabe St. Pierre	2023
	Dean Bascom	2022
	Albert St. Pierre	(Ex-Officio)
Alternates	Donna Bascom	2023
Finance Committee	Roger Thibodeau	2022
	Robert Davis	2023
	Nancy Houghton	2022
	Patricia Chaffee	2021
	Keith Weed	2022
	David Richardson, Chair	2021
	Rose Smith-Hull	2021
	Gabriel Bailey	2023
	Walter Spillsbury Jr	2021
Recreation Committee	Darlene Petke	2021
	Shelly Andrus	2023
	Shawn Aubin	2022
	Robert Tiebout	2021
	Heather Carter	2022
	Patricia Chaffee	2021
	Patrick Guierre	2023
	John Streeter	(Ex-Officio)

TOWN OFFICERS AND COMMITTEE MEMBERS

Recreation Director	Arthur Grenier	Appointed
Planning Board	Walter Spilsbury Jr, Chair	2021
	Sharon Francis	2021
	Richard Lincourt	2022
	Gabe Bailey	2023
	Douglas Neill, Vice Chair	2022
	Alan Putnam	2023
	Jeff Lessels	(Ex-Officio)
Alternates	Patricia Chaffee	2023
	Rose Smith-Hull	2021
Zoning Board of Adjustment	Terri Fisk, Chair	2021
	Andrew Jellie, Vice Chair	2021
	Robert Davis	2022
	Nancy Houghton	2022
Alternates	Mathew Baran	2021
	Douglas Neill	2021
Heritage Commission	Duane Wetherby, Chair	2023
	Joanne Hipp	2022
	Joyce Higgins	2021
	John Streeter	(Ex-Officio)

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2021 ANNUAL TOWN MEETING WARRANT**

The inhabitants of the Town of Charlestown in the County of Sullivan in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the two phases of the Annual Town Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: Saturday, January 30, 2021

Time: 10 AM

Location: Charlestown Middle School, Gymnasium

Details: 245 Main St

Second Session of Annual Meeting (Official Ballot Voting)

Date: Tuesday, March 9, 2021

Time: 8 AM to 7 PM

Location: Charlestown Senior Center

Details: 223 Old Springfield Rd

Article 01 To elect the necessary Town Officers for their res

To elect the necessary Town Officers for their respective terms.

Article 02 Solar Ordinance Amendment

Are you in favor of the adoption of the Solar Ordinance amendment as proposed by the Planning Board as follows: In zone E, F-1,F-2 and G-2 change the use permitted by right with building permit to a Conditional Use Permit granted by the Planning Board.

Article 03 Water Interconnection Project

To see if the Town will vote to raise and appropriate the sum of \$4,600,000 (gross budget) for the Water System Interconnection Project; \$4,600,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, with the intention of the Selectmen to seek and obtain such grant and/or other funding such as through the USDA Rural Development program and other funding sources in order to reduce the amount necessary for bonding; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto.
(3/5 ballot vote required)

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2021 ANNUAL TOWN MEETING WARRANT**

The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

Article 04 Broadband Internet

To see if the Town will vote to raise and appropriate the sum of \$2,100,000 (gross budget) for the Broadband Internet; \$2,100,000 of such to raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto.

(3/5 ballot vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 05 Operating Budget

To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, the sum of \$5,914,950. This amount represents \$4,762,737 for the Town Operating budget, \$723,822 for the Water Fund operating budget and \$428,391 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$5,371,157 which is the same as last year's operating budget, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*The default budget represents\$ 4,513,344 for the Town operating budget \$457,322 for the Water Fund operating budget, and \$400,491 for the Sewer Fund operating budget.

*Should Article 03 pass, the above Water Fund operating budget will be REDUCED by \$230,000.

NOTE: This warrant article (operating budgets) does not include appropriations in any other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2021 ANNUAL TOWN MEETING WARRANT**

Article 06 Revaluation Capital Reserve

To see if the Town will vote to appropriate the sum of \$91,500 for 2021 Full Property Revaluation and authorize the withdrawal of \$91,500 from the Revaluation Capital Reserve created for that purpose. No amount of this article will be raised by taxation.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 07 Highway One-Ton Truck Lease-Purchase

To see if the Town will vote to authorize the selectmen to enter into a 5-year lease-purchase agreement in the amount of \$120,000 for the purpose of leasing a One-Ton Truck for the Highway Department, and to raise and appropriate the sum of \$25,972 for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 08 Highway Backhoe Lease-Purchase

To see if the Town will vote to authorize the selectmen to enter into a 7-year lease-purchase agreement in the amount of \$140,000 for the purpose of leasing a Backhoe, and to raise and appropriate the sum of \$22,293 for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 09 Highway 6-Wheeler Lease-Purchase

To see if the Town will vote to authorize the selectmen to enter into a 7-year lease-purchase agreement in the amount of \$190,000 for the purpose of leasing a 6-wheel truck for the Highway Department, and to raise and appropriate the sum of \$30,141 for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2021 ANNUAL TOWN MEETING WARRANT**

Article 10 Emergency Communications Improvements Capital Rese

To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting.

(Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 11 Fort at #4

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of supporting the Fort at #4.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Article 12 RSA 289:9-a Sale of Cemetery lots

To see if the Town will approve, per RSA 289:2-a, the deposit into the general fund \$50 of the \$300 fee received from residents, and \$100 of the \$600 fee received from non-residents, from the sale of burial lots in the Town's cemeteries, with the remaining portion of the funds received to be deposited in trust funds maintained for the benefit of town cemeteries by the Trustees of the Trust Funds.

This article confirms the current disposition of funds received from the sale of burial lots in Town cemeteries and does not change the fees now in effect.

Article 13 Any all other Business

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 25th day of January 2021

Charlestown Selectboard

Albert St. Pierre, Chair
Jeffrey Lessels
Scott Wade
William Rescsanski
John Streeter

BUDGET FOR 2021

	BUDGET 2020	ACTUAL 2020	BUDGET 2021
<u>GENERAL GOVERNMENT</u>			
Executive	260,584	241,654	278,164
Election Reg. & Vital	11,737	11,651	5,332
Financial Administration	427,944	339,795	443,544
Revaluation of Property	-	-	-
Legal Expense	50,000	41,507	40,000
Planning & Zoning	100,648	91,553	92,882
General Government Buildings	223,643	215,521	174,883
Cemeteries	91,354	92,884	122,484
Insurance	68,352	65,728	71,292
Advertising & Reg. Assoc	18,391	17,716	16,077
Total General Government	1,252,653	1,118,009	1,244,658
<u>PUBLIC SAFETY</u>			
Police Department	745,701	730,903	750,698
Communications/Dispatching Services	309,683	303,390	308,215
Ambulance	156,998	156,176	71,000
Emergency Services	-	-	21,007
Fire Department	148,080	147,944	152,775
Building Inspection	10,672	8,741	10,583
Emergency Management	450	474	450
Total Public Safety	1,371,584	1,347,628	1,314,728
<u>PUBLIC WORKS</u>			
Highways & Streets	1,384,540	1,194,379	1,273,656
Street Lighting	37,000	37,644	25,000
Trees	9,200	13,323	5,600
Solid Waste Disposal	324,241	325,871	348,814
Total Public Works	1,754,981	1,571,217	1,653,070
<u>HEALTH & WELFARE</u>			
Pest Control	800	-	800
Health Agencies	60,746	54,316	70,629
Administration & Direct Assist	46,236	24,864	46,033
Total Health & Welfare	107,782	79,180	117,462
<u>CULTURE & RECREATION</u>			
Recreation	64,029	53,109	55,129
Library	168,364	113,412	161,458
Heritage Commission	2,000	2,000	2,000
Total Culture & Recreation	234,393	168,521	218,587
<u>CONSERVATION</u>	5,200	5,107	5,900
<u>DEBT SERVICE</u>	7,000	9,781	10,000
<u>CAPITAL EXPENDITURES</u>	259,673	167,308	198,332
<u>TOWN BUDGET</u>	4,993,266	4,466,751	4,762,737
<u>ARTICLES RECOMMENDED</u>	211,472	210,147	220,507
<u>SEWER</u>	351,232	330,627	428,391
<u>WATER</u>	455,686	443,856	723,822
<u>TOTAL of 3 FUNDS</u>	\$ 6,011,656	\$ 5,451,381	\$ 6,135,457

BUDGET FOR 2021

	BUDGET 2020	ACTUAL 2020	BUDGET 2021
<u>SOURCES OF REVENUE</u>			
<u>TAXES</u>			
Land Use Change Taxes	-	-	-
Timber Taxes	13,500	6,407	6,500
Payment in Lieu of Taxes	-	11,445	13,595
Interest & Penalties on Delinquent Taxes	114,000	126,209	120,000
Excavation Tax	2,200	2,340	2,300
<u>LICENSES, PERMITS & FEES</u>			
Business Licenses & Permits	-	1,905	1,900
Motor Vehicle Permit Fees	956,000	975,388	966,000
Building Permits	3,000	4,826	4,400
Other Licenses, Permits & Fees	9,000	5,705	7,300
From Federal Government	-	-	-
<u>FROM STATE</u>			
Municipal Aid	98,000	116,450	-
Meals & Rooms Tax Distribution	262,000	260,806	262,000
Highway Block Grant	130,000	156,515	158,000
State/Federal Forest Land Reimbursement	1,446	1,454	1,460
Other (Including RR Tax)	10,050	186,655	11,000
<u>CHARGES FOR SERVICES</u>			
Income from Departments	146,000	321,510	150,000
Other Charges	-	-	-
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	15,000	23,805	125,000
Interest on Investments	2,000	2,556	2,000
Other - Rent	42,200	64,948	42,200
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Sewer	351,232	351,232	428,391
Water	455,686	455,686	723,822
Special Revenue Funds	-	-	-
From Capital Reserve Funds	-	-	91,500
Trust & Fiduciary Funds	33,400	23,305	30,000
<u>OTHER FINANCING SOURCES</u>			
Produced from Long Term Bonds & Notes	-	-	6,700,000
Voted from F/B	60,962	-	-
Fund Balance (Surplus)	-	-	-
<u>TOTAL REVENUE & CREDITS</u>	<u>\$ 2,705,676</u>	<u>\$ 3,099,147</u>	<u>\$ 9,847,368</u>

	PRIOR YEAR	ENSUING YEAR
Appropriations Recommended	5,800,184	5,914,950
Special Warrant Articles Recommended	105,962	6,794,500
Individual Warrant Articles Recommended	105,510	83,406
Total Appropriations Recommended	6,011,656	12,792,856
Estimated Revenues & Credits	2,705,676	9,847,368
Estimated Amount of Taxes to be Raised	<u>\$ 3,305,980</u>	<u>\$ 2,945,488</u>



TOWN DELIBERATIVE MEETING

January 30, 2021

TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN, NEW HAMPSHIRE
qualified to vote in town affairs.

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held on Saturday, January 30, 2021 commencing at 10:00 AM. in the Charlestown Middle School Gym, Main Street and on Tuesday, March 9, 2021 commencing at 8:00 AM. in the Charlestown Senior Center at 223 Old Springfield Road. At the second session, voting on all warrant articles will be by Official Ballot commencing at 8:00 AM. and concluding at 7:00 P.M. unless the Town Meeting votes to keep the polls open to a later time.

Moderator, Gabriel St. Pierre, opened the meeting and led the group in the Pledge of Allegiance. Mr. St. Pierre introduced the Selectboard, Police Chief - Patrick Connors, Highway Superintendent - Keith Weed, Town Clerk, and Deputy Town Clerk. Mr St. Pierre then recognized Planning Board Chair - Terry Spilsbury, Finance Committee member - David Richardson and Broadband Committee member - Phil Turner,

The moderator then read his rules of the meeting and announced that there would be no discussion on Article 1 as it is not debatable.

Article 01 To elect the necessary Town Officers for their respective terms.

Article 02 Solar Ordinance Amendment

Are you in favor of the adoption of the Solar Ordinance amendment as proposed by the Planning Board as follows: In zone E, F-1,F-2 and G-2 change the use permitted by right with building permit to a Conditional Use Permit granted by the Planning Board.

Presented and seconded as read

Article 03 Water Interconnection Project

To see if the Town will vote to raise and appropriate the sum of \$4,600,000 (gross budget) for the Water System Interconnection Project; \$4,600,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, with the intention of the Selectmen to seek and obtain such grant and/or other funding such as through the USDA Rural Development program and other



TOWN DELIBERATIVE MEETING

January 30, 2021

funding sources in order to reduce the amount necessary for bonding; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto.

(3/5 ballot vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Mr. Spilsbury made a motion to amend the article to read: To see if the Town will vote to raise and appropriate the sum of \$4,600,000 (gross budget) for the Water System Interconnection Project; up to \$2,900,00 of said amount to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, with the intention of the Selectmen to seek and obtain such grant and/or other funding such as through the USDA Rural Development program and other funding sources in order to reduce the amount necessary for bonding; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. (Project to be paid for by water user fees)

Seconded by Robert Beaudry.

Moderator St. Pierre asked for a vote on the amendment – the amendment did not pass.

Article 04 Broadband Internet

To see if the Town will vote to raise and appropriate the sum of \$2,100,000 (gross budget) for the Broadband Internet; \$2,100,000 of such to raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto.

(3/5 ballot vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 05 Operating Budget

To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, the sum



TOWN DELIBERATIVE MEETING

January 30, 2021

of \$5,914,950. This amount represents \$4,762,737 for the Town Operating budget, \$723,822 for the Water Fund operating budget and \$428,391 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$5,371,157 which is the same as last year's operating budget, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*The default budget represents \$4,513,344 for the Town operating budget \$457,322 for the Water Fund operating budget, and \$400,491 for the Sewer Fund operating budget.

*Should Article 03 pass, the above Water Fund operating budget will be REDUCED by \$230,000.

NOTE: This warrant article (operating budgets) does not include appropriations in any other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 06 Revaluation Capital Reserve

To see if the Town will vote to appropriate the sum of \$91,500 for 2021 Full Property Revaluation and authorize the withdrawal of \$91,500 from the Revaluation Capital Reserve created for that purpose. No amount of this article will be raised by taxation.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 07 Highway One-Ton Truck Lease-Purchase

To see if the Town will vote to authorize the selectmen to enter into a 5-year lease-purchase agreement in the amount of \$120,000 for the purpose of leasing a One-Ton Truck for the Highway Department, and to raise and appropriate the sum of \$25,972 for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 08 Highway Backhoe Lease-Purchase

To see if the Town will vote to authorize the selectmen to enter into a 7-year lease-purchase agreement in the amount of \$140,000 for the purpose of leasing a Backhoe, and to raise and appropriate the sum of \$22,293 for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.



TOWN DELIBERATIVE MEETING

January 30, 2021

Presented and seconded as read

Article 09 Highway 6-Wheeler Lease-Purchase

To see if the Town will vote to authorize the selectmen to enter into a 7-year lease-purchase agreement in the amount of \$190,000 for the purpose of leasing a 6-wheel truck for the Highway Department, and to raise and appropriate the sum of \$30,141 for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 10 Emergency Communications Improvements Capital Rese

To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting.

(Majority vote required.)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 11 Fort at #4

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of supporting the Fort at #4.

(Majority vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

Presented and seconded as read

Article 12 RSA 289:9-a Sale of Cemetery lots

To see if the Town will approve, per RSA 289:2-a, the deposit into the general fund \$50 of the \$300 fee received from residents, and \$100 of the \$600 fee received from non-residents, from the sale of burial lots in the Town's cemeteries, with the remaining portion of the funds received to be deposited in trust funds maintained for the benefit of town cemeteries by the Trustees of the Trust Funds. This article confirms the current disposition of funds received from the sale of burial lots in Town cemeteries and does not change the fees now in effect.

Presented and seconded as read

Seeing that there was no further business to transact, Gabriel St. Pierre adjourned the meeting at 11:43am.

True and Attested:

Town Clerk

2020 TOWN MEETING RESULTS



ABSENTEE OFFICIAL BALLOT ANNUAL TOWN ELECTION CHARLESTOWN, NEW HAMPSHIRE MARCH 10, 2020

Robert Chaffer
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☐
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

ARTICLES

Article 01 Fire Station Construction and Building Renovation

To see if the Town will vote to raise and appropriate the sum of \$2,900,000 for the purpose of the construction of a new fire station and renovations to other public buildings, and to authorize the issuance of not more than \$2,900,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. First payment to be made in 2021. (3/5 ballot vote required)
The Selectboard recommend this appropriation.
The Finance Committee recommend this appropriation.

614
YES ☐
NO ☐
796

Article 02 Operating Budget

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,800,184? This is amount represents \$4,993,266 for the Town Operating budget, \$455,686 for the Water Fund operating budget and \$351,232 for the Sewer Fund operating budget. Should this article be defeated, the default budget shall be \$5,427,818 which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

753

*The default budget represents \$4,648,082 for the Town operating budget, \$451,377 for the Water Fund operating budget, and \$328,359 for the Sewer Fund operating budget.

YES ☐
NO ☐

Note this warrant article (operating budget) does not include appropriations in any other warrant article.
The Selectboard recommend this appropriation.
The Finance Committee recommend this appropriation.

643

Article 03 Fire Truck Lease-Purchase

To see if the Town will vote to authorize the Selectboard to enter into a 10 year lease-purchase agreement for the acquisition of a new Pumper/Tanker Truck for the Fire Department at a total cost of \$616,764.50. And further to appropriate and accept a \$40,000 donation from the Old No. 4 Fire & Hose Company to be used in 2020 as a down payment on the principal cost of the Pumper/Tanker Truck, and further raise the appropriate the sum of \$105,510 as the first year's payment of principal and interest. This lease-purchase agreement shall contain a non-appropriation or "escape" clause providing that should the scheduled lease payment not be appropriated in future years, the equipment will be returned to the lessor with no further obligation or liabilities on behalf of the Town. (Majority vote required)
The Selectboard recommend this appropriation.
The Finance Committee does not recommend this appropriation.

792
YES ☐
NO ☐
621

Article 04 Transfer Station Roll Off Truck C/R

To see if the Town will vote to raise and appropriate the sum of \$60,962 to be added to the Transfer Station Roll Off Truck Capital Reserve Fund previously established under Article 9 at the 2018 Annual Town Meeting. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority vote required)
The Selectboard recommends this appropriation.
The Finance Committee recommends this appropriation.

821
YES ☐
NO ☐
572

Article 05 Real Estate Reappraisal C/R

To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Real Estate Appraisal Capital Reserve Fund previously established under Article 6 at the 2011 Annual Town meeting for the purpose of a reappraisal of all real estate in the Town as required by law every five years. The next revaluation is expected to be a full one in 2021, as required by N.H. RSA 75:8-a. (Majority vote required.)
The Selectboard recommend this appropriation.
The Finance Committee recommend this appropriation.

771
YES ☐
NO ☐
629

TURN BALLOT OVER AND CONTINUE VOTING

2020 TOWN MEETING RESULTS

ARTICLES CONTINUED

Article 06 Ambulance Equipment Maintenance Reserve

To see if the Town will vote to establish an Ambulance Equipment Maintenance Reserve Fund under the provisions of RSA 35:1-c for regular maintenance on Ambulance Equipment and to raise and appropriate the sum of \$7,000 to be placed in this fund. Further, to name the Selectboard as agents to expend from said fund. (Majority Vote Required) 1006
 The Selectboard recommend this appropriation. YES ☐
 The Finance Committee recommend this appropriation. NO ☐
382

Article 07 Support of the Senior Center

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the support of the Charlestown Senior Center. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required). 1121
 The Selectboard recommend this appropriation. YES ☐
 The Finance Committee recommend this appropriation. NO ☐
272

Article 08 Emergency Communications Improvements C/R

To see if the Town will vote to raise and appropriate the sum of \$3,000 to be added to the Emergency Communications Improvements Capital Reserve Fund previously established under Article 11 at the 2016 Annual Town Meeting. (Majority vote required.) 996
 The Selectboard recommend this appropriation. YES ☐
 The Finance Committee recommend this appropriation. NO ☐
382

Article 09 Fall Mountain Withdrawal Expenses

To see if the Town will vote to raise and appropriate the sum of \$2,000 for the purpose of funding transitional and communication expenses associated with efforts to withdraw from the Fall Mountain Regional School District. (Majority vote required) 571
 The Selectboard recommend this appropriation. YES ☐
 The Finance Committee recommend this appropriation. NO ☐
816

Article 10 Fort at #4

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for the support of the Fort at #4. (By petition) 929
 The Selectboard recommend this appropriation YES ☐
 The Finance Committee recommend this appropriation. NO ☐
417

SELECTBOARD MEMBER

Vote for not more than Two
 For Three Years
STEVEN NEILL 564 ☐
WILLIAM J. RESCSANSKI 570 ☐
SCOTT WADE 691 ☐
 212 ☐
 (Write-in) ☐
 (Write-in) ☐

SELECTBOARD MEMBER

Vote for not more than One
 For One Year
WILLIAM J. RESCSANSKI 114 ☐
JOHN STREETER 315 ☐
JEREMY C. WOOD 221 ☐
ROBERT BEAUDRY 284 ☐
NANCY L. HOUGHTON 306 ☐
 16 ☐
 (Write-in) ☐

TOWN CLERK - TAX COLLECTOR

Vote for not more than One
 For One Year
PATRICIA CHAFFEE 1235 ☐
 18 ☐
 (Write-in) ☐

SUPERVISOR OF THE CHECKLIST

Vote for not more than One
 For Six Years
EMILY ST. PIERRE 1183 ☐
 12 ☐
 (Write-in) ☐

TRUSTEE OF TRUST FUNDS

Vote for not more than One
 For Three Years
 73 ☐
 (Write-in) ☐

LIBRARY TRUSTEE

Vote for not more than Two
 For Three Years
JAMES FOWLER 850 ☐
SHANNON GLIDDEN 936 ☐
 4 ☐
 (Write-in) ☐
 (Write-in) ☐

CEMETERY TRUSTEE

Vote for not more than One
 For Three Years
ROSE SMITH-HULL 1175 ☐
 4 ☐
 (Write-in) ☐

PLANNING BOARD

Vote for not more than Two
 For Three Years
ALAN PUTNAM 531 ☐
ROSE SMITH-HULL 292 ☐
JEREMY C. WOOD 366 ☐
GABRIEL BAILEY 649 ☐
ROBERT T. FRIZZELL 348 ☐
 9 ☐
 (Write-in) ☐
 (Write-in) ☐


FINANCE COMMITTEE

Vote for not more than Two
 For Three Years
GABRIEL BAILEY 890 ☐
ROBERT L. DAVIS 551 ☐
SCOTT WADE 558 ☐
 15 ☐
 (Write-in) ☐
 (Write-in) ☐

FINANCE COMMITTEE

Vote for not more than One
 For One Year
PATRICIA CHAFFEE 863 ☐
TRINA DEARBORN 387 ☐
 8 ☐
 (Write-in) ☐

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

True & Attested Copy - 

DEPARTMENT OF REVENUE ADMINISTRATION
2020 TAX RATE CALCULATION

Gross Appropriations	\$ 6,051,656		
Less: Revenues	(2,791,060)		
Less: Fund Balance to Reduce Taxes	(482,658)		
Add: Overlay	148,302		
War Service Credits	137,350		
Approved Town Tax Effort		\$ 3,002,628	
Municipal Tax Rate			10.71

County Portion

Due to County		\$ 854,559	
County Tax Rate			3.05

School Portion

Net Cooperative School Appropriations	\$ 12,947,180		
Less: Net Education Grant	(6,013,782)		
Less: Locally Retained State Education Tax	(554,219)		
Net Required Local Education Tax Effort		\$ 6,379,179	
Local Education Tax Rate			22.75

State Education Tax		\$ 554,219	
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State School Rate			2.14
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Combined Tax Rate			<u><u>\$38.65</u></u>
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Total Property Taxes Assessed		\$ 10,790,585	
Less: War Service Credits		(137,350)	
Total Property Tax Commitment		<u><u>\$ 10,653,235</u></u>	

Proof of Rate

<u>Net Assessed Valuation</u>		<u>Tax Rate</u>	<u>Assessment</u>
State Education Tax	258,554,167	2.14	554,219
All Other Taxes	280,396,567	36.51	10,236,366
			<u><u>\$ 10,790,585</u></u>

2020 SUMMARY INVENTORY (MS-1)

LAND BUILDINGS	ACRES	ASSESSED VALUATION	TOTAL TAXABLE
Value of Land Only			
A. Current Use	14,195	\$ 1,230,833	
B. Conservation Restriction Assessment	-	-	
C. Historic Barns	0.4	400	
D. Residential Land	10,025	46,170,378	
E. Commercial/Industrial	979	5,635,222	
F. Total of Taxable Land	25,200		\$ 53,054,833
G. Tax Exempt & Non-taxable	2,759		5,083,575
Value of Buildings Only			
A. Residential		\$ 148,682,998	
B. Manufactured Housing		22,581,900	
C. Commercial/Industrial		35,634,102	
D. Historic Barns	8	47,000	
E. Total of Taxable Buildings			\$ 206,946,000
F. Tax Exempt & Non-taxable			19,977,100
Public Utilities - Electric			\$ 21,842,400
Valuation before Exemptions	NUMBER		\$ 281,843,233
Blind Exemption	-	\$ -	
Elderly Exemption	44	1,261,666	
Totally & Permanently Disabled Ex.	20	185,000	
Total Dollar Amount of Exemptions		\$ 1,446,666	
Net Valuation on which Tax Rate for Municipal, County and Local Education			\$ 280,396,567
Less Public Utilities			\$ 21,842,400
Net Valuation on which Tax Rate for State Education Tax is Computed			\$ 258,554,167

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2020

Appropriation Title	Approp Amount	Receipts & Reimbs.	Total Amount Available	Expenses	Unexpended Balance	Overdraft
Executive	\$ 260,584		\$ 260,584	\$ 241,654	18,930	
Elect/Regis/Vital Recs.	11,737	4,910	16,647	11,651	4,996	
Financial Administration	427,944		427,944	339,795	88,149	
Legal	50,000		50,000	41,507	8,493	
Planning & Zoning	100,648		100,648	91,553	9,095	
General Gov't Buildings	223,643	2,500	226,143	215,521	10,622	
Cemeteries	91,354		91,354	92,884		(1,530)
Insurance	68,352		68,352	65,728	2,624	
Regional Associations	18,391		18,391	17,716	675	
Police	745,701	2,250	747,951	730,903	17,048	
Communications	309,683		309,683	303,390	6,293	
Ambulance	156,998	1,650	158,648	156,177	2,471	
Fire	148,080	1,150	149,230	147,944	1,286	
Code Enforcement	10,672		10,672	8,741	1,931	
Emergency Management	450		450	474		(24)
Highways & Bridges	1,384,540	2,929	1,387,469	1,194,379	193,090	
Street Lights	37,000		37,000	37,644		(644)
Tree Maintenance	9,200	4,987	14,187	13,323	864	
Transfer Station	324,241		324,241	326,238		(1,997)
Pest Control	800		800	-	800	
Health Agencies	60,746		60,746	54,316	6,430	
General Assistance	46,236		46,236	24,864	21,372	
Parks & Recreation	64,029		64,029	53,109	10,920	
Library	168,364		168,364	113,412	54,952	
Heritage Commission	2,000		2,000	2,000	-	
Conservation Commission	5,200		5,200	5,107	93	
Debt/Principal/Interest	7,000		7,000	9,781		(2,781)
Capital	259,673		259,673	167,308	92,365	
Sub-total	\$ 4,993,266	\$ 20,376	\$ 5,013,642	\$ 4,467,119	\$ 553,499	\$ (6,976)
Articles	\$ 211,472	\$ -	\$ 211,472	\$ 210,147	1,325	-
TOTAL GENERAL FUND	\$ 5,204,738	\$ 20,376	\$ 5,225,114	\$ 4,677,266	\$ 554,824	\$ (6,976)
Water Fund	\$ 455,686	\$ -	\$ 455,686	\$ 443,856	\$ 11,830	-
Wastewater Fund	\$ 351,232	\$ -	\$ 351,232	\$ 330,627	\$ 20,605	-
Consolidated Funds	\$ 6,011,656	\$ 20,376	\$ 6,032,032	\$ 5,451,749	\$ 587,259	\$ (6,976)
Net Unexpended	\$ 580,283					

2020 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE

EX Clerk/Receptionist F/T	51,444.01
EX Secretary P/T	72.75
EX Salaries - Selectmen	20,250.00
EX Health/Disability Insurance	21,363.19
EX FICA/Medicare	5,093.76
EX NH Retirement System	5,302.39
EX Worker's Compensation	114.65
EX Dental Insurance	0.00
EX Telephone	2,395.12
EX Printing, ADs	2,357.34
EX Dues,Subsc,Education	1,157.79
EX Office Supplies	2,844.33
EX Office Equipment	2,549.50
EX Miscellaneous	755.69
AA Administrative Asst Salary	81,973.71
AA Secretary F/T	13,600.00
AA Secretary P/T	345.00
AA Health/Disability Insurance	12,990.80
AA FICA/Medicare	7,091.64
AA NH Retirement System	9,234.66
AA Training & Seminars	65.00
AA Workers Compensation	200.64
AA Admin Asst Telephone	334.12
AA Dues, Subsc, Mileage	18.22
AA Copier	50.02
AA Books,Periodicals, Misc	50.00
Total Executive	\$241,654.33

ELECTION, REGISTRATION, VITAL STATISTICS

EL Moderator Salary	500.00
EL Moderator FICA/Medicare	38.25
EL Salaries - Ballot Clerks	2,616.66
EL FICA/Medicare	93.09
EL Computer Software/Support	2,659.50
EL Printing & Supplies	5,743.02
Total Elections & Registration	\$11,650.52

FINANCIAL ADMINISTRATION

FA Salary Bookkeeper	24,876.00
FA Health/Disability Insurance	11,830.49
FA FICA/Medicare	1,646.70
FA NH Retirement	2,435.07
FA Worker's Compensation	57.33
FA Auditing Services	11,100.00
FA Printing Town Report	886.00
FA Education, Training	72.56
FA Office Equipment	629.27
FA Postage	5,674.52
FA Tax Sale Expenses	14,139.02
TTF Salary	2,020.00
TTF FICA/Medicare	154.54
TTF Trust Fund Fees	300.00
TTF Miscellaneous	167.23
AS Assessing Clerk F/T	13,600.00
AS Health/Disability Insurance	4,008.48
AS FICA/Medicare	968.60
AS NH Retirement	1,182.37

2020 DETAILED STATEMENT OF EXPENDITURES

AS Worker's Compensation	34.40
AS Assessing Services	46,887.57
AS Education/Training	100.00
TC-TX F/T	2,485.71
TC-TX P/T	49,702.11
TX Salary - Collector	46,368.00
TX Health/Disability Insurance	8,284.55
TX FICA/Medicare	7,950.73
TX NH Retirement	4,599.44
TX Worker's Compensation	194.91
TC-TX Telephone	445.55
TC-TX Education	36.68
TX Dues & Subscriptions	60.00
TX General Expense	506.02
TC-TX Office Supplies	2,076.73
TC-TX Office Equipment	424.99
TC-TX Mortgage Search	6,775.00
TC-TX MV Agent Fees	10,253.50
TC-TX Lien Recording &	1,245.41
T Salary - Treasurer	6,250.00
T Deputy Treasurer	1,000.00
T FICA/Medicare	554.65
T Bank Fees	(10.94)
T Office Supplies	334.69
DP Software Support & Upgrades	47,487.46
Total Financial Administration	\$339,795.34
Encumbered - GovConnection - \$3,880.62	
 LEGAL EXPENSE	
LE Town Attorney	41,506.96
Total Legal Expenses	\$41,506.96
 PLANNING & ZONING	
PB Planning Director	65,725.71
PB Secretary P/T	1,076.25
PB Health/Disability Insurance	9,695.73
PB FICA/Medicare	4,912.15
PB NH Retirement System	6,259.66
PB Worker's Compensation	286.63
PB Telephone	334.12
PB Publication/Expenses	1,449.94
PB Education, Mileage	80.85
PB Dues, Resource Mats,	360.09
PB Postage	1,219.00
ZBA Publication	112.84
ZBA General Supplies	39.63
Total Planning & Zoning	\$91,552.60

2020 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT BUILDINGS

GB Custodian F/T	40,780.71
GB Custodian P/T	9,111.11
GB Health/Disability Insurance	202.28
GB FICA/Medicare	3,785.85
GB NH Retirement System	3,634.19
GB Workers Compensation	2,609.73
GB Dental Insurance	47.17
GB Municipal Bldg Mowing	3,315.90
GB Municipal Bldg Phone	323.15
GB Municipal Bldg Electricity	6,219.09
GB Municipal Bldg Heating oil	6,136.44
GB Municipal Bldg	451.85
GB Municipal Bldg Maint & Repair	4,468.72
GB Supplies, Tools & Equipment	575.10
GB Vehicle Fuel	701.80
GB Vehicle Maint & Repair	0.00
GB AEDs	1,124.13
GB Bank Bldg Electricity	4,336.27
GB Bank Bldg Heating Oil	2,586.81
GB Bank Bldg Water/Sewer	363.22
GB Bank Bldg Maint & Repair	11,413.37
GB Town Hall Electricity	3,778.62
GB Town Hall Heating Oil	7,726.73
GB Town Hall Water/Sewer	372.40
GB Town Hall Maint & Repair	16,842.32
GB Town Hall Alarm Monitoring	1,015.80
GB Police Mowing	442.05
GB Police Electricity	4,504.06
GB Police Heat	1,089.42
GB Police Water/Sewer	637.95
GB Police Maintenance & Repair	3,521.98
GB Ambulance Mowing	379.00
GB Ambulance Electricity	1,204.21
GB Ambulance Heat	853.18
GB Ambulance Water/Sewer	263.58
GB Ambulance Maint & Repair	1,290.79
GB Fire Electricity	3,247.62
GB Fire Heating Oil	4,097.81
GB Fire Water/Sewer	608.15
GB Fire Maintenance & Repair	4,289.76
GB Highway Electricity	3,409.70
GB Highway Heating Oil	5,289.17
GB Highway Water/Sewer	391.50
GB Highway Bldg Maint & Repair	2,416.64
GB Transfer Station Mowing	2,415.96
GB Transfer Station Elec/Heat	4,908.83
GB Transfer St Water/Sewer	385.50
GB Tr St Maintenance & Repair	3,538.65
GB Rec Fac Mowing	14,534.52
GB Rec Fac Electricity	590.11
GB Rec Patch Pk Water/Sewer	320.00
GB Rec Fac Maint & Repa	626.00
GB Rec Fac Swim Pool Electric	1,829.31
GB Swim Pool Water/Sewer	4,076.50
GB Bakery Bldg Heat	1,855.58
GB Bakery Bldg Water/Sewer	369.55
GB Bakery Bldg Maintenance	1,106.23
GB Main Street Mowing	7,481.80

2020 DETAILED STATEMENT OF EXPENDITURES

	GB Cem Electricity	408.62
	GB Cemetery Water/Sewer	1,214.63
	Total General Government Buildings	\$215,521.12
	Encumbered - Rescue One Training - \$1,124.13	
	Encumbered - E. Brown - \$2,240.00	
	Encumbered - E. Brown - \$600.00	
CEMETERIES		
	CEM Sexton	34,110.71
	CEM Salaries P/T	19,874.86
	CEM Clerical P/T	250.00
	CEM Overtime	1,185.00
	CEM FICA/Medicare	4,239.76
	CEM Workers Compensation	4,288.55
	CEM Computer Support	421.92
	CEM Telephone	832.93
	CEM Equipment & Repair	1,895.35
	CEM Office Supplies	304.05
	CEM Miscellaneous	303.64
	CEM Gasoline	2,394.69
	CEM Monument Repairs	6,000.00
	CEM Road Repairs	6,000.00
	CEM Loam,Seed,Etc	556.71
	CEM Fence Maintenance	166.72
	CEM Vehicle Repair	994.80
	CEM Uniforms	249.98
	CEM Trees	8,499.00
	CEM Improvements	315.32
	Total Cemeteries	\$92,883.99
INSURANCE		
	INS Property Liability,Vehicle	65,728.26
	Total Insurance	\$65,728.26
ADVERTISING & REGIONAL PLANNING		
	RA NHMA Dues	3,798.00
	RA Upper Valley-Lake Sunapee	7,093.12
	RA Meeting Waters YMCA	0.00
	RA Old Home Day	5,000.00
	RA Web Site Support	1,825.00
	Total Advertising & Regional Planning	\$17,716.12
	Total General Government	\$1,118,009.24

2020 DETAILED STATEMENT OF EXPENDITURES

PUBLIC SAFETY

POLICE DEPARTMENT

PD Salaries - F/T	371,548.48
PD Salaries - P/T	21,700.38
PD Overtime	18,730.73
PD Health/Disability Insurance	99,629.27
PD FICA/Medicare	6,999.44
PD NH Retirement	92,524.73
PD Worker's Compensation	19,824.14
PD Dental Insurance	36.26
PD Software Support	7,845.54
PD Telephone/FAX	5,231.29
PD Contracted Prosecutor	26,400.00
PD Subscriptions/Journals	817.02
PD Alarm Monitoring	729.50
PD Ammunition	2,505.46
PD Office Supplies	19.90
PD Office Equipment	853.66
PD Postage	300.00
PD General Expenses	699.17
PD Training	1,444.13
PD Gasoline	13,360.04
PD Vehicle Maint & Repair	6,348.64
PD Radio Communications	336.50
PD Uniforms	4,113.29
PD Contracts	8,911.50
PD Special Details	1,598.94
PD Spec Detail (Reimbursable)	18,000.00
PD Spec Detail FICA	120.11
PD Spec Detail Medicare	275.14
Total Police	\$730,903.26

COMMUNICATIONS/DISPATCHING

COMM Salaries - F/T	171,902.73
COMM Salaries - P/T	25,322.89
COMM Overtime	17,370.44
COMM Health/Disability Insurance	35,593.21
COMM FICA/Medicare	15,725.85
COMM NH Retirement	17,229.14
COMM Worker's Compensation	859.90
COMM Dental Insurance	23.85
COMM Software Support	6,771.61
COMM Telephone/FAX	3,217.80
COMM Dispatch Tower	2,500.00
COMM Subscriptions/Journals	345.00
COMM Office Supplies	903.55
COMM Office Equipment	467.88
COMM General Expenses	1,026.99
COMM Training	0.00
COMM Radio Communications	0.00
COMM Uniforms	190.00
COMM Contracts	3,939.00
Total Communications	\$303,389.84

2020 DETAILED STATEMENT OF EXPENDITURES

AMBULANCE

AMB Captain	12,000.00
AMB Director	6,000.00
AMB Salaries P/T	37,971.11
AMB Admin Asst	3,996.33
AMB P/T Training	607.50
AMB FICA/Medicare	4,321.11
AMB Workers Compensation	4,693.92
AMB Computer Support	383.34
AMB Telephone/Fax	2,213.09
AMB Billing Service Fees	1,120.00
AMB Medical Supplies	6,687.50
AMB Medications/ALS	1,181.33
AMB Medical Equipment	2,485.04
AMB Medic Intercept	65,125.00
AMB Equipment Maintenance	53.38
AMB Dues/Subscriptions	189.00
AMB Courses, Training	25.00
AMB Mileage Reimbursement	40.48
AMB Office Supplies	1,085.29
AMB Miscellaneous Expense	1,092.45
AMB Vehicle Fuel	1,024.10
AMB Vehicle Maintenance	881.22
AMB Uniforms	0.00
AMB Dispatching Services	3,000.00
Total Ambulance	\$156,176.19

FIRE DEPARTMENT

FD Assistant Chief	3,600.00
FD Salaries - P/T	60,237.85
FD Salaries - P/T Fire Wardens	1,930.49
FD Salaries - P/T Training	2,830.50
FD Salary - Fire Chief	7,800.00
FD FICA/Medicare	5,823.09
FD Worker's Compensation	5,775.41
FD Computer Support	421.92
FD Medical Expenses	424.27
FD Telephone	3,250.44
FD Dispatching Services	3,000.00
FD Equipment Maintenance	2,992.33
FD Equipment	5,129.33
FD Dues & Subscriptions	1,646.01
FD Fire Prevention Education	201.25
FD Training	998.07
FD Vehicle Fuel	1,833.60
FD Vehicle Repair	4,520.57
FD Radio Communications	3,449.05
FD Uniforms	1,564.03
FD General Expense	4,498.27
FD Personal Equipment	13,629.86
FD SCBA Maintenance	12,387.45
Total Fire	\$147,943.79

2020 DETAILED STATEMENT OF EXPENDITURES

CODE ENFORCEMENT

CE Building Inspector P/T	6,478.50
CE FICA/Medicare	495.60
CE Workers Compensation	860.54
CE Building General Expense	225.00
CE Education	145.00
CE Mileage Reimbursement	536.46
Total Code Enforcement	<u>\$8,741.10</u>

EMERGENCY MANAGEMENT

EM General Expenses	474.47
Total Emergency Management	<u>\$474.47</u>
Total Public Safety	<u><u>\$1,347,628.65</u></u>

PUBLIC WORKS

SPECIAL ROAD PROJECTS

HW Curbs, Drains, Sidewalks	32,086.62
HW Paving & Construction Projects	303,008.42
Total Road Projects	<u>\$335,095.04</u>
Encumbered - Curbs, Drains, Sidewalks - \$3,700.00	
Encumbered - Paving & Construction - \$62,900.00	

HIGHWAY OPERATING BUDGET

HW Salaries - F/T	346,336.50
HW Salaries - P/T	3,357.86
HW Overtime	20,266.38
HW Health/Disability Insurance	82,682.07
HW FICA/Medicare	27,054.00
HW NH Retirement System	34,243.22
HW Worker's Compensation	30,036.70
HW Dental Insurance	16.08
HW Roadside Mowing	8,240.00
HW Computer Support	306.18
HW Telephone	2,109.50
HW Engineering & Mapping	10,739.05
HW Educational Programs	145.00
HW Signs	2,026.70
HW Office Supplies	214.00
HW Technology, Internet, Computer	0.00
HW Reconstruction General	7,084.13
HW Gravel Crushing	4,500.00
HW Crack/Chip Sealing	75,000.00
HW Safety Striping	1,485.70
HW Calcium Chloride	4,305.60
HW Vehicle Gas/Diesel	26,641.66
HW Street Sweeping	4,975.00
HW Oil/Grease	2,356.60
HW Vehicle Maint & Repair	47,448.29
HW Tires, Tubes, Chain & Batteries	7,401.00
HW Uniforms	8,815.34
HW Culverts	6,967.60
HW Sand & Gravel	4,739.91
HW Equipment Rental	11,062.50
HW Supplies, Tools &	6,474.81

2020 DETAILED STATEMENT OF EXPENDITURES

HW Dispatching Services	825.00
HW SN Snow & Ice Supplies	67,252.76
HW Sidewalk-Winter	3,375.00
HW Hoyt Trustee Trust Fund	0.00
HW Trees	800.00
Total Highway Operating Budget	\$859,284.14
Encumbered - Engineering & Mapping - \$10,000.00	
Encumbered - Tires, Tubes & Chains - \$5,180.00	
Encumbered - Chip Sealing - \$75,000.00	
Encumbered - Signs \$1,600.00	
Encumbered - Snow & Ice Supplies - \$4,686.58	
Encumbered - Notrax - \$367.15	
Total Highway	\$1,194,379.18
STREET LIGHTING	
SL Street Lighting	37,643.98
Total Street Lighting	\$37,643.98
TREE MAINTENANCE	
TM Tree Maintenance	1,836.00
TM Improvements Hoyt Trustee	11,487.04
Total Tree Maintenance	\$13,323.04
TRANSFER STATION	
TS Salaries - F/T	64,527.60
TS Salaries - P/T	42,959.23
TS Overtime	1,740.75
TS Health/Disability Insurance	26,282.02
TS FICA/Medicare	7,994.96
TS NH Retirement	6,657.68
TS Worker's Compensation	5,569.57
TS Dental Ins	1.03
TS Telephone	1,399.20
TS Equipment	100.69
TS Facility Improvements	0.00
TS Dues,Subs,Lics,Educ	1,402.70
TS Supplies & Misc	1,826.54
TS Office Supplies	263.39
TS Diesel/Gas	15,869.84
TS Vehicle Expense	10,101.47
TS Scale Maintenance	1,214.00
TS Uniforms	674.45
TS Recycling	13,490.38
TS Demo	37,398.49
TS Trash Disposal	84,006.44
TR Landfill Clos Monitoring	2,757.25
Total Transfer Station	\$326,237.68
Total Public Works	\$1,571,583.88
HEALTH AND WELFARE	
ANIMAL CONTROL	
AC Ads,Printing,Postage,Food	0.00
Total Animal Control	\$0.00

2020 DETAILED STATEMENT OF EXPENDITURES

HEALTH AGENCIES

HA Home Health Care	24,500.00
HA Sullivan Nutrition	3,141.04
HA Southwestern Comm	7,436.00
HA West Central Behavioral	5,500.00
HA SCS - Transportation	11,500.00
HA Fall Mtn Food Shelf	330.71
HA Congregate Meals	1,296.70
HA Salary Health Officer	274.50
HA FICA/Medicare	20.97
HA Workers Compensation	245.86
HA Mileage Reimbursement	0.00
HA Miscellaneous	70.00
Total Health Agencies	\$54,315.78

GENERAL ASSISTANCE

GA Welfare Officer	7,666.61
GA FICA/Medicare	586.55
GA Workers Compensation	39.75
GA GAP Software	898.44
GA Telephone	445.55
GA Trainings	0.00
GA Office Supplies	0.00
GA Miscellaneous	52.00
GA Telephone - Clients	467.51
GA Medical - Clients	0.00
GA Electricity Clients	631.36
GA Transportation - Clients	0.00
GA Food - Clients	0.00
GA Rent - Clients	7,782.70
GA Fuel - Clients	1,739.49
GA Other Expenses - Clients	4,553.68
Total General Assistance	\$24,863.64
Total Health & Welfare	\$79,179.42

RECREATION & CULTURE

PARKS & RECREATION

REC P/T - Director	11,999.89
REC P/T Pool Director	3,500.12
REC FICA/Medicare	1,256.40
REC Worker's Compensation	813.49
REC Computer Support	421.92
REC Director Telephone	450.15
REC Director Expenses	25.00
REC Program Supplies	4,395.54
REC Parks Maintenance	13,512.44
REC Equip Maint	0.00
REC Swim Pool Guards P/T	10,108.73
REC Swim Pool FICA/Medicare	702.66
REC Swim Pool Workers Comp	1,306.23
REC Swim Pool Telephone	423.93
REC Swim Pool Expense	3,692.87
REC Swim Team/Guard	500.00
Total Parks & Recreation	\$53,109.37

Encumbered - Parks Maintenance - \$3,500.00

Encumbered - Parks Maintenance - \$3,000.00

Encumbered - Parks Maintenance - \$5,200.00

2020 DETAILED STATEMENT OF EXPENDITURES

LIBRARY

LIB Librarian	41,022.40
LIB Assistant Librarian	14,647.90
LIB Salaries P/T	22,533.48
LIB Health/Disability Insurance	8,063.62
LIB FICA/Medicare	5,651.52
LIB NH Retirement	3,998.16
LIB Workers Compensation	467.43
LIB Database Services	1,094.79
LIB Telephone	904.61
LIB Supplies	1,209.14
LIB Computer Expenses	356.18
LIB Adult Programs	0.00
LIB Postage	60.00
LIB Dues & Subscriptions	1,522.08
LIB Misc	1,066.54
LIB Education/Workshops	0.00
LIB Travel	36.80
LIB Programs & Displays	468.88
LIB Literacy Program	851.45
LIB Books/EBooks/Audio/Video	2,777.52
LIB Transfer to Lib Tech Tr Fd	860.64
LIB Books Trustees Trust Fd	5,818.92
Total Library	<u>\$113,412.06</u>

HERITAGE COMMISSION

CUL Heritage Commission	2,000.00
Total Heritage Commission	<u>\$2,000.00</u>
Encumbered - \$900.74	
Total Recreation & Culture	<u><u>\$168,521.43</u></u>

CONSERVATION COMMISSION

CON Conservation Comm	1,497.40
BEAU Beautification Coalition	3,610.00
Total Conservation	<u><u>\$5,107.40</u></u>

DEBT SERVICE

DS TAN Interest	9,780.81
Total Debt Service	<u><u>\$9,780.81</u></u>

SPECIAL ARTICLES

SPEC ART Fire Truck Lease	104,184.66
SPEC ART Fort @ #4	5,000.00
SPEC ART Senior Center	5,000.00
SPEC ART C/R Revaluation	25,000.00
SPEC ART C/R Dispatch/Tower/Radio	3,000.00
SPEC ART C/R TS Roll Off	60,962.00
SPEC ART C/R Ambulance Equipment	7,000.00
Total Special Articles	<u><u>\$210,146.66</u></u>

2020 DETAILED STATEMENT OF EXPENDITURES

CAPITAL OUTLAY

CO Lease Purchase	81,173.46
CO Highway Trailer	14,500.00
CO Police Vehicle	27,725.30
CO Police Bullet Proof Vests	349.95
CO Police Radio	6,359.00
CO Bridge Repairs	37,199.87
Total Capital Outlay	\$167,307.58
Encumbered - Northwood's Excavating - \$37,199.87	

GRAND TOTAL 2020 EXPENDITURES	\$4,677,265.07
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GRAND TOTAL 2020 ENCUMBRANCES	\$235,630.35
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TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2020	Starting Date: 1/01/2020	Starting Module: TX	
	Ending Date: 12/31/2020	Ending Module: TX	

Uncollected Taxes Beginning

	Report Year	----- Prior Levy Years -----		
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	-17,995.11	-273.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	0.00	1,009,701.93	19.25	0.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	63.20	2,928.89	0.00

Committed This Year

Betterment	0.00	0.00
Current Use	0.00	0.00
Deed	0.00	0.00
Excavation	0.00	0.00
Miscellaneous	0.00	0.00
Other	0.00	0.00
Prepayment	0.00	0.00
Sewer	0.00	0.00
Tax	10,714,294.50	0.00
Water	0.00	0.00
Yield	8,747.43	0.00

Overpayment Refunds

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	0.00	0.00	0.00	0.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00
Interest, Costs & Penalties	3,810.09	42,862.13	579.71	0.00

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2020	Starting Date: 1/01/2020	Starting Module: TX	
	Ending Date: 12/31/2020	Ending Module: TX	

<u>Total Debits</u>	10,726,852.02	1,034,632.15	3,254.85	0.00
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Remitted To Treasurer

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	9,860,264.11	989,330.91	0.00	0.59
Water	0.00	0.00	0.00	0.00
Yield	7,835.93	63.20	2,581.66	0.00
Interest, Costs & Penalties	3,810.09	42,862.13	579.71	0.00

Abatements Made

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	63,519.36	1,802.97	0.00	0.00
Water	0.00	0.00	0.00	0.00
Yield	0.00	0.00	0.00	0.00

TAX COLLECTOR'S WORKSHEET --- MS-61

Year: 2020	Starting Date: 1/01/2020	Starting Module: TX	
	Ending Date: 12/31/2020	Ending Module: TX	

Uncollected Taxes End of Year

Betterment	0.00	0.00	0.00	0.00
Current Use	0.00	0.00	0.00	0.00
Deed	0.00	0.00	0.00	0.00
Excavation	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Prepayment	0.00	0.00	0.00	0.00
Sewer	0.00	0.00	0.00	0.00
Tax	814,916.48	572.94	19.25	0.00
Water	0.00	0.00	0.00	0.00
Yield	911.50	0.00	347.23	0.00
Credit Balances	-24,405.45	0.00	-273.00	-0.00

Total Credits	10,726,852.02	1,034,632.15	3,254.85	-0.00
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Liens

Unredeemed Liens Balance - Beginning	0.00	0.00	376,193.67	250,844.44
Credit Balances	0.00	0.00	-1,300.80	-5,711.30
Liens Executed During Fiscal Year	0.00	498,765.92	0.00	0.00
Overpayment Refunds	0.00	0.00	0.00	0.00
Interest and Costs Collected	0.00	8,499.18	45,989.67	83,014.55

Total Debits	0.00	507,265.10	420,882.54	328,147.69
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Lien Redemptions	0.00	150,357.04	160,720.43	147,400.93
Interest and Costs Collected	0.00	8,499.18	45,856.92	83,014.55
Abatements of Unredeemed Liens	0.00	1,094.53	1,726.22	0.00
Liens Deeded to Municipality	0.00	25,738.06	24,520.29	38,747.48
Unredeemed Liens Balance	0.00	321,576.29	189,883.43	65,182.78
Credit Balances	0.00	0.00	-1,824.75	-6,198.05
Total Credits	0.00	507,265.10	420,882.54	328,147.69

ABATEMENTS OF TAX COLLECTOR

January 1, 2020 - December 31, 2020

REAL ESTATE

NARJE	385.80
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Total Abatements for 2016	385.80
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REAL ESTATE

NARJE	1,239.58
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Total Abatements for 2017	1,239.58
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REAL ESTATE

NARJE	28.30
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Total Abatements for 2018	28.30
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REAL ESTATE

Bacon, Romaine	1,821.94
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Total Abatements for 2019	1,821.94
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REAL ESTATE

Bacon, Romaine	1,781.77
Town of Charlestown	15,284.12
Northern New England Telephone	10,077.81
Liberty Utilities	28,549.00
Eversource Energy	7,826.66

Total Abatements for 2020	63,519.36
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Total Real Estate	\$ 66,994.98
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SEWER

NARJE	964.31
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Total Abatements for 2018	964.31
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WATER

NARJE	761.91
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Total Abatements for 2018	761.91
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SEWER

Bashaw, Donna	1,094.53
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Total Abatements for 2020	1,094.53
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Total Water/Wastewater	\$ 2,820.75
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ABATEMENTS OF SELECTMEN'S OFFICE

January 1, 2020 - December 31, 2020

REAL ESTATE

Consolidated Communications	65,000.00
Carod Properties, LLC	952.78
De Graff, Richard & Tiffany	348.35
Spigarolo, Michael	101.17
Green, Melissa	461.53
	<hr/>
	\$ 66,863.83

WASTEWATER

NARJE, LLC (Lover's Lane meter)	1,028.12
NARJE, LLC (Mountainview meter)	1,480.25
	<hr/>
	\$ 2,508.37

TOWN CLERK REPORT
January 1, 2020 - December 31, 2020

MOTOR VEHICLES & BOATS

Registrations/Titles/Fees	981,571.86
	<u>\$ 981,571.86</u>

OHRV

Registrations/Fees	5,034.00
	<u>\$ 5,034.00</u>

DOGS

State Fees	1,908.50
Town Fees	3,507.50
Town Fines	153.00
	<u>\$ 5,569.00</u>

MARRIAGE

State Fees	1,290.00
Town Fees	210.00
	<u>\$ 1,500.00</u>

VITAL RECORDS

State Fees	1,596.00
Town Fees	1,434.00
	<u>\$ 3,030.00</u>

FILING FEES

UCC/ Misc. Filings	1,931.00
	<u>\$ 1,931.00</u>

OTHER INCOME

Income - other Dept	223.20
Check Lis Fee	305.50
	<u>\$ 528.70</u>

REMITTED TO TREASURER	\$ 999,164.56
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TREASURER'S REPORT

GENERAL FUND

BEGINNING BALANCE 1/1/2020	\$4,873,798.39
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Receipts:

Tax Collector's Office		\$10,963,458.25
Town Clerk's Office	\$1,324,139.61	
Less State Registration	<u>-325,355.33</u>	
Town Clerk Total	\$998,784.28	\$998,784.28

Selectboard's Office		\$4,840,814.79
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Interest		<u>\$2,763.76</u>
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Total Income	\$16,805,821.08
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Expenses:

Payment to Sullivan County	-854,559.00	
Payments to FMRSD	-8,432,933.10	
Town Payables	-7,525,792.88	
Payroll	<u>-1,806,943.61</u>	
Total Expenses	-18,620,228.59	<u>-18,620,228.59</u>

Ending Balance 12/31/2020	\$3,059,390.88
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WATER DEPT

Beginning Balance 1/1/2020	\$199,379.27
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Receipts:

Rents & Interest	\$510,219.02	
Meters & parts	572.24	
Water on/off/Hookups	342.11	
Liens	39,532.06	
Capital Reserve	50,000.00	
Bank Interest	<u>272.15</u>	
Total Income	\$600,937.58	\$600,937.58

Expenses:

Payroll	-131,882.32	
Payables	<u>-365,205.85</u>	
Total Expenses	-497,088.17	-\$497,088.17

Ending Balance 12/31/2020	\$303,228.68
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TREASURER'S REPORT

SEWER DEPT MONEY

Beginning Balance 1/1/2020	\$346,501.24
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Receipts:

Rents & Interest	\$450,063.02	
Dumping	180.00	
Connections	1,500.00	
Lien	15,988.59	
Capital Reserve	25,387.97	
Bank Interest	<u>482.70</u>	
Total Income	\$493,602.28	\$493,602.28

Expenses:

Payroll	-116,261.01	
Payables	<u>-239,125.55</u>	
Total Expenses	-355,386.56	-\$355,386.56

Ending Balance 12/31/2020	\$484,716.96
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ACCOUNTS HELD BY THE TREASURER

Charlestown Heritage Commission	\$1,069.98
Charlestown Recreation Special Revenue Account	\$14,295.41
Conservation Commission Money Market Account	\$99,039.72
Conservation Commission CD	\$14,287.09
Old Home Day Association Checking Account	\$7,927.65
Old Home Day Association Savings	\$18,705.96
Charlestown Police Gun Permit Account	\$59.15
Bond Midas Account	\$21,129.88

TREASURER'S NOTES:

At times throughout the year, we need to borrow to fulfill our financial obligations in anticipation of tax monies. In May of 2020, we borrowed \$1,500,000 and were able to pay the note in full in July of 2020.

The County payment and the FMRSD payments are non-negotiable and need to be paid by the due date.

TRUSTEES OF TRUST FUNDS

FORM MS-9 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Fund Name	Date of Creation	Purpose	Balance Beginning Year Principal	YTD Net in/out Principal	Balance End of Year Principal	Balance Beginning Year Income	YTD Net in/out Income	Balance End of Year Income	Total Principal & Income
funds are invested in a mixture of stock and bonds									
M.Prouty Fund	1974	Assistance	21,490	10,885	32,375	128	17	145	32,520
Porter Fund	1862	Assistance	58,887	30,119	89,006	352	47	399	89,405
M.Prouty-Library	1974	Books	32,098	16,458	48,556	1,143	(75)	1,069	49,625
Sayce-Library	1979	Books	1,594	817	2,411	57	(4)	53	2,464
Care/North Charlestown	1961	Cemetery	12,525	1,758	14,283	434	(120)	315	14,598
General Maintenance	1995	Cemetery	92,923	51,396	144,319	3,267	(150)	3,117	147,436
Metcalf Fountain Tr	1882	Cemetery	766	(201)	565	26	(13)	12	577
Perpetual Care 1881-1995	1881	Cemetery	309,073	158,477	467,550	11,011	(720)	10,291	477,841
Hoyt-Mausoleum	1925	Cemetery	15,056	7,720	22,776	536	(35)	501	23,277
Emma Hunt	1993	Conservation	5,730	1,208	6,938	200	(47)	153	7,091
Silby-Library	1896	General	151,572	77,717	229,289	5,400	(353)	5,047	234,336
Patch Park	2000	Recreational	1,490	393	1,883	52	(11)	41	1,924
Sayce Swimming Pool	1979	Recreational	2,170	233	2,403	75	(22)	53	2,456
C.Hoyt	1920	Streets	46,636	16,487	63,123	564	949	1,512	64,635
J.Hearne	1988	Town Hall Fund	2,578	531	3,109	90	(21)	68	3,177
D.Sayce	1979	Trees	4,804	873	5,677	167	(42)	125	5,802
M.A.Sherwood	1967	Trees	3,406	633	4,039	119	(30)	89	4,128
Main St Lamp Post	2016	Maintenance	1,093	512	1,605	39	(3)	35	1,640
			763,891	376,016	1,139,907	23,660	(634)	23,026	1,162,933

PRINCIPAL

Income

Fund Name	Date of Creation	Purpose	Balance Beginning Year Principal	YTD Net in/out Principal	Balance End of Year Principal	Balance Beginning Year Income	YTD Net in/out Income	Balance End of Year Income	Total Principal & Income
funds are invested in a mixture of stock and bonds									
M.Prouty Fund	1974	Assistance	18,563	1,093	19,657	797	701	1,498	21,155
Porter Fund	1862	Assistance	6,329	(3,263)	3,066	874	1,615	2,489	5,555
M.Prouty-Library	1974	Books	-	-	-	-	-	-	-
Sayce-Library	1979	Books	-	-	-	-	-	-	-
Care/North Charlestown	1961	Cemetery	8,087	4,008	12,095	542	132	674	12,769
General Maintenance	1995	Cemetery	-	-	-	-	-	-	-
Metcalf Fountain Tr	1882	Cemetery	2,037	525	2,561	67	23	90	2,651
Perpetual Care 1881-1995	1881	Cemetery	-	-	-	-	-	-	-
Hoyt-Mausoleum	1925	Cemetery	11,318	(3,762)	7,556	(4,320)	4,372	52	7,608
Emma Hunt	1993	Conservation	3,774	1,564	5,338	258	55	313	5,651
Silby-Library	1896	General	-	-	-	-	-	-	-
Patch Park	2000	Recreational	43	310	353	45	7	51	405
Sayce Swimming Pool	1979	Recreational	1,754	758	2,512	102	26	128	2,640
C.Hoyt	1920	Streets	40,542	3,234	43,777	18,437	408	18,845	62,622
J.Hearne	1988	Town Hall Fund	772	669	1,441	92	19	111	1,552
D.Sayce	1979	Trees	2,105	1,356	3,461	186	41	227	3,688
M.A.Sherwood	1967	Trees	1,421	948	2,369	131	28	159	2,528
Main St Lamp Post	2016	Maintenance	-	72	72	36	2	38	110
			96,745	7,513	104,258	17,246	7,429	24,675	128,934

PRINCIPAL

Income

Fund Name	Balance Beginning Year Principal	YTD Net in/out Principal	Balance End of Year Principal	Balance Beginning Year Income	YTD Net in/out Income	Balance End of Year Income	Total Principal & Income
funds are invested in a mixture of money market funds and bonds							
Silby Library Technology	6,841	27	6,868	352	105	457	7,325
Swimming Pool Rehabilitation	60,000	196	60,196	596	882	1,478	61,674
Transfer Station Roll Off Truck	-	60,962	60,962	-	14	14	60,976
Town Revaluation	178,313	25,207	203,520	7,796	2,694	10,490	214,010
Highway Heavy Equipment	54	17	71	4,118	60	4,178	4,249
Library/Municipal Building Masonry MMkt	155,889	522	156,411	7,328	2,375	9,703	166,114
Water Fund Capital Reserve	50,023	(49,999)	24	(39)	226	187	211
Wastewater Fund Capital Reserve	50,023	(25,307)	24,716	(39)	473	434	25,150
Ambulance Equipment Maintenance	-	6,885	6,885	-	(4)	(4)	6,881
Emergency Communications Improvements	12,002	2,996	14,998	314	178	492	15,490
			513,144	21,507	534,651	20,428	562,080

TRUSTEES OF TRUST FUNDS

FORM MS-10 REPORT OF THE COMMON AND RETAINED INCOME FUNDS

Investment Category	# shs	Market Value \$
Money Market Funds		
Northern Trust Govt	17,448	17,448
Northern Trust Govt	23,026	23,026
TOTALS		40,474
Common Stock		
Abbvie Inc	75	8,036
Alphabet Inc Cl A	5	8,763
Amerco	25	11,349
Amgen Inc	25	5,748
Apple Inc	100	13,269
Applied Materials Inc	145	12,514
AT&T Inc	380	10,929
Avery Dennison Corp	60	9,307
Baxter Intl	50	4,012
Berkshire Hathaway Cl B	70	16,231
Casey's General Stores Inc	65	11,610
Chevron Corp	65	5,489
Chubb Ltd Ord	65	10,005
Church & Dwight Inc	150	13,085
Cisco Systems Inc	255	11,411
Coca Cola Co	125	6,855
Conagra Brands Inc	340	12,328
Corning Inc.	320	11,520
CSX Corp	125	11,344
Curtiss Wright Corp	80	9,308
Deere & Co	55	14,798
Dentsply Sirona Inc	230	12,043
Disney (Walt)	75	13,589
Dupont de Nemours Inc	110	7,822
Eaton Corp PLC	65	7,809
Eli Lilly & Co	25	4,221
Emerson Electric Co	190	15,270
Enbridge Inc ADR	272	8,701
Entergy Corp New	90	8,986
Fox Corp. Cl A	400	11,648
General Mills Inc	140	8,232
Hillenbrand Inc	275	10,945
Hormel Foods Corp	240	11,186
Huntington BancShares Inc	1,140	14,398
Intel Corp	95	4,733
Intl Business Machines	95	11,959
Kansas City Southern Inds	40	8,165
Leggett & Platt Inc	250	11,075
LKQ Corp	445	15,682
McDonald's Corp	30	6,437
Merck & Co Inc New	75	6,135
Microsoft Corp	60	13,345
Philip Morris Intl Inc	155	12,832
Procter & Gamble Co	50	6,957
Regions Financial Corp	705	11,365
Schlumberger Ltd	290	6,331
Sonoco Products Co	115	6,814
Southern Co	205	12,593
The Travelers Co Inc	100	14,037
United Health Group Inc	20	7,014
United Parcel Service	80	13,472
US Bancorp	300	13,977
Verizon Communications	205	12,044
Viacomcbs Inc	475	17,699
Wal-Mart Inc	75	10,811
Walgreen Boots Alliance Inc	275	10,967
Waste Management Inc	85	10,024
Williams Companies Inc	450	9,023
TOTALS		606,250
Corporate Bonds		
Bank Amer Corp 2.5030% 10/21/22	10,000	10,179
Capital One Financial Corp 4.7500% 07/15/21	10,000	10,233
Cvs Health Corp 2.7500% 12/01/22	10,000	10,396
Federal Home Ln Mtg Corp 0.4000% 10/23/23	15,000	15,022
Federal Home Ln Mtg Corp 0.7700% 07/15/25	20,000	20,004
Federal Home Ln Mtg Corp 0.9000% 10/30/26	20,000	19,889
Keycorp Medium Term Nts Be 5.1000% 03/24/21	10,000	10,105
Microsoft Corp 2.3750% 05/01/23	25,000	26,129
Morgan Stanley 2.7500% 05/19/22	10,000	10,327
PNC Bk NA Pittsburgh PA 2.5500% 12/09/21	25,000	25,490
Vmware Inc 2.9500% 08/21/22	10,000	10,374
Walgreens Boots Alliance Inc 3.3000% 11/18/21	10,000	10,208
Walmart Inc 3.4000% 06/26/23	25,000	26,849
Walt Disney Co 2.3000% 02/12/21	25,000	25,044
Wells Fargo Co New 3.0690% 01/24/23	10,000	10,285
TOTALS		240,533

U S Government Agency Bonds		
Fed Home Loan Bank 1.8750% 12/09/22	30,000	31,010
Federal Natl Mtg Assn 0.8500% 10/29/27	15,000	15,000
TOTALS		46,010
Mutual Fund - Equity		
American Funds Europac Growth	1,101	76,423
Clearbridge Intl Growth-IS	885	60,466
TOTALS		136,889
Mutual Fund - Fixed Income		
Principal Preferred Securities Inst	3,709	38,837
American Depository Receipts		
BP PLC ADR	490	10,055
Glaxo Smithkline PLC ADR	215	7,912
Novartis AG ADR	80	7,554
Rolls Royce Holdings SPD ADR	2,085	3,171
Royal Dutch Shell PLC Spon ADR B	225	7,562
Teva Pharmaceutical Industries LTD	470	4,536
TOTALS		40,790
ETF - Equity		
Vanguard REIT ETF	449	38,134
Wisdom MidCap Div	2,980	103,734
Wisdomtree US Small Cap Dividend	1,740	46,284
TOTALS		188,151
Mutual Fund - International		
Invesco Oppenheimer Dev Mkts	1,450	77,524
Total Market Value		1,415,457

Schedule of investments Retained Income #7021

Investment Category	# shs	Market
Money Market Funds		
Northern Trust Govt Select Share Cl 848	6,015	6,015
*Northern Trust Govt Select Share Cl 848	24,675	24,675
TOTALS	30,690	30,690
iShares - Equity		
iShares Core MSCI Emerging Mkts	155	9,616
iShares S&P 400 Midcap Index	83	19,076
iShares Trust Core MSCI EAFE	105	7,254
TOTALS	343	35,947
ETF - Equity		
S&P 500 Depository Receipt	113	42,248
SPDR S&P 600 SmallCap Val	150	9,929
SPDR S&P Dividend	295	31,249
Vanguard REIT ETF	60	5,096
TOTALS	618	88,522
ETF - Fixed Income		
Fidelity Corp Bond ETF	60	3,434
SPDR Wells Fargo PFD ETF	115	5,107
Vanguard Intermediate-Term Bond ETF	95	8,821
TOTALS	270	17,362
iShares - International		
Vanguard FTSE Developed Mkt	196	9,253
Total Market Value		181,774

TRUSTEES OF TRUST FUNDS

New Cemetery Accounts – 2020

FH (Forest Hill), HH (Hope Hill), PC (Pinecrest), SC (St. Catherine)
G (graves)

<u>DATE</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>CEM</u>	<u>SEC/LOT</u>	<u>G</u>
June 18	Domingue, Myron/Judith	\$500.	PC	Sec 5, 246D/247A	2
June 18	Pluta, Stephen	250.	PC	Sec 5, 269B	1
Sept 4	Greenleaf, Ronald/Jasmine	250.	PC	Sec 6, 364A	1
Sept 4	Kinney, Lawrence	250.	PC	Sec 7, 491B	1
Sept 4	Towsley, Leon/Steven	750.	PC	Sec 5,275ABC.	3
	Spencer, Troy				
Sept 4	Bates, Arthur/Tamra	250.	PC	Sec 5, 256D	1
Sept 4	Ladeau, Neal/Martha	1,000.	HH	Sec 11/12, 84ABCD	4
Sept 4	Tiphaine	250.	HH	Sec 9, 305A	1
Dec 30	Kennett, Wendall	250	PC	Sec 4 , 222C	1*
Dec 30	Mortenson, Martha	1,000	PC	Sec 11,1238ABCD	4*
	TOTALS	\$4,750			19

- These lots sold in 2020 but money transferred to Trust Fund in 2021.

Patricia J. Royce, Treasurer
Trustees of Trust Funds

CEMETERY DEPARTMENT

Throughout the spring, summer and fall of 2020, the Cemetery Department took care of the 5 cemeteries in town. This care included mowing, trimming, raking and equipment repair & maintenance.

Some key items that were taken care of in the cemeteries during this time were:

- Forest Hill Cemetery had 7 huge pine trees removed along the road that is in need of repair.
- The entrance to Hope Hill Cemetery had about 650 ft of road repair and paving done.
- At Forest Hill Cemetery, 15 older stones, that have broken over time, were repaired and cleaned.

Along with the upkeep of the cemeteries, the Town Sexton is responsible for assisting and helping the public and funeral homes with new burials, filing records, selling lots, preparing deeds, submitting bills and helping individuals to locate ownership of gravesites.

During the year of 2020, there were 29 burials (24 cremations and 5 full burials). 19 lots were sold.

The cemetery trustees meet on the 4th Tuesday of each month at 5:30 PM. They are held from the months of February to November. These meetings are in the Bakery Building and they are open to the public.

Respectfully Submitted,
Stacy Hassett
Town Sexton

Cemetery Trustees:
Mary Holmes, Chair
Jerry Kilyk
Rose Smith-Hull
Dennis Piper, Alternate

PLANNING & ZONING

The Planning and Zoning Administrator provides support for the Planning Board (PB) and Zoning Board of Adjustment (ZBA). These Boards provide reviews for larger or more complex residential and commercial projects, which may or may not be required for your specific proposal. A quick check with the Planning and Zoning Administrator will provide this information.

The office hours are listed on page 2. If you have any questions, please don't hesitate to contact us by email at planning@charlestown-nh.gov or call us at 603-826-4400. We are here to assist you.

Our mapping program stores public information about the properties in Charlestown (See <https://www.axisgis.com/CharlestownNH/>). You can search by the owner's name, map and lot, or street address. Along the top and right side of the screen there are many tools that can help you in obtaining needed information. On the left hand side are tools our office uses to help determine abutters, zoning districts, flood plain, water & sewer, and wetlands. The information we have listed for specific properties is based on the data we have. The mapping program is not used as a survey map, or produced by a licensed land surveyor. In order to make sure you have the most accurate information please contact us.

If you are planning a subdivision, boundary adjustment, commercial enterprise, home business, or change of use, or would like to erect a sign, come to the Planning & Zoning Office to get a copy of the appropriate town regulations and forms to guide their application.

PLANNING BOARD

The Planning Board is made up of 9 members:

Position	Name
Chair	Terry Spilsbury
Vice Chair	Douglas Neill
Member	Sharon Francis
Member	Richard Lincourt
Member	Alan Putnam
Member	Gabe Bailey
Board of Selectmen, Ex-Officio	Jeffery Lessels
Alternate	Patricia Chaffee
Alternate	Jeremy Wood
Alternate	Rose Smith-Hull

The Planning Board meets at 7:00PM on the first and third Tuesday of each month in the Community Room at the Silsby Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. Due to the Covid-19 pandemic we now offer Zoom links to call or video in if you do not feel comfortable coming in person.

PLANNING & ZONING

Since April 2020, the Planning Board acted on 12 applications in 2020. Of the 12 applications, there was 1 sign permit application, 4 site plans, 3 subdivisions and 4 annexations.

The Planning Board has spent quite a bit of time updating the Master Plan; while it's not yet complete the Planning Board aims to have it done during 2021.

While the plan has little direct authority, it is an expression of Charlestown's intention for the future and provides guidance to accomplish that vision. It thus lays a foundation for future ordinances or amendments for Planning Board actions, and for decision-making by public officials.

The benefits for having a Master Plan include:

- **Consistency in decision making:** The plan gives decision makers a steady point of reference for taking action.
- **Ability to make informed decisions:** The plan provides facts on existing conditions and trends, enabling decision makers to better understand the impact of their decisions.
- **Achieve predictability:** The plan describes where and what type of development the community desires. This information allows for the zoning and use of land consistent with community goals.
- **Wise use of resources:** The plan includes information from different departments and sources. This information can be used in deciding and prioritizing which projects to undertake (such as, applying for grants, the water interconnect project, replacing the fire station, or expanding office space, etc.) It also can be used to direct the location of utility extensions and road improvements.
- **Preserving community character:** The plan describes the Town's vision for the future and establishes its existing and intended growth. It permits the community to identify what is important and how it should be protected.
- **Produce positive economic development:** Planning for a community helps existing residences and businesses better predict the future development of an area. This prediction creates a comfort zone of knowing what to expect on neighboring properties. It also encourages new businesses and residential developments because they also know what to expect. In addition, the planning process allows a community to consider workforce, education and local infrastructure capacity, among other factors, so that appropriate economic development strategies can be developed.
- **Public Participation:** Each section of the master plan has been prepared by citizen volunteers who have analyzed, debated, and done research on the topics they addressed. Additionally the Planning Board has held hearings, listened to the public, and will be bringing forth a plan that encompasses well-considered plan for the future of our Town.

Zoning ordinances are created by the Planning Board, subject to voter approval at Town Meeting, to regulate the impacts of land use that may not be in the best interests of the people. Generally they may include such things as:

- Protecting the value and enjoyment of properties by separating incompatible land uses and minimizing their potentially negative impacts upon each other

PLANNING & ZONING

- Protecting the value and enjoyment of properties by allowing a property its most appropriate land use given its location and surrounding uses
- Providing for the orderly development of the Town, including making provisions for land uses in the best interests of its citizens, and
- Providing adequate public infrastructure, e.g., roads, water and sewers

ZONING BOARD OF ADJUSTMENT

The ZBA met 4 times this year, each for Variances. In general, the ZBA is the body established to hear appeals of decisions rendered by the zoning administrator, interpret unclear provisions in the zoning ordinance and decide on applications by landowners to permit buildings or land uses which vary from the zoning regulations.

The Zoning Board of Adjustment is made up of 6 members:

Position	Name
Chair	Terri Fisk
Vice Chair	Andrew Jellie
Member	Matthew Baran
Member	Douglas Neill
Member	Nancy Houghton
Member	Bob Davis

Respectfully submitted,
Liz Emerson
Planning & Zoning Administrator

POLICE DEPARTMENT

Charlestown Police Department had a successful yet trying year in 2020. Along with the normal challenges that a police department faces we were on the forefront of the Covid 19 pandemic. Our dispatch center continued to fulfill dispatch needs for the Charlestown Police Department, Charlestown Fire Department, and the Charlestown Ambulance Department along with serving the needs of the Town of Acworth. Dispatch received and dispatched a total of 7,802 calls for service throughout the year.

The Police Officers conducted 120 criminal investigations, had 111 arrests, conducted 555 motor vehicle stops, and investigated 63 motor vehicle crashes.

The department is now staffed with five full-time police officers with two vacant positions, four full-time dispatchers, six part-time dispatchers, and seven part-time police officers. The department is staffed 24 hours a day, seven days a week with one dispatcher and at least one police officer, with efforts made to staff two police officers during the busier times of day.

Respectfully,
Chief Patrick Connors

FIRE DEPARTMENT

I would like to begin our summary of 2020 with a big thank you to the voters for their support of the purchase of the new fire engine that was delivered in October. This is a wonderful and long overdue upgrade for the Town and has a direct impact on the firefighter's safety and confidence in being able to serve our community.

Overall, our fire calls were lower this year; we responded to 8 structure or motor vehicle fires, 57 medical assists and 136 miscellaneous calls for odor investigations, CO2 or hazardous materials calls, and mutual aid for neighboring towns. The near drought conditions persisted throughout the summer, however, there was only one brushfire of any consequence. My heartfelt thanks to everyone in the community for following the rules and regulations! You may contact the fire wardens easily for permits or any questions or stop by the station on a Sunday morning to discuss any concerns you may have.

The Department is always looking for new members interested in serving our community and the adjoining towns. While we have yet to be fully informed about the formation of a "Fast Squad", we have continued to be proactive toward cross-training our personnel and to enhance our rescue skills. The pandemic has led to a cancellation of many critical training programs and sites and severely reduced our ability to bring in outside trainers, however, our Training Officer has done an exceptional job working with the other fire personnel to keep our skills polished and us motivated.

EMERGENCY MANAGEMENT

It was an incredibly difficult year for so many friends, neighbors and families experiencing the worst pandemic since 1918 and as I have noted in past years Charlestown is rarely hit with a major catastrophe. This means we always must be prepared for the worse and continue to hope for the very best. We all must be vigilant in protecting our health and that of our community. So, please wear a mask and continue to social distance even after receiving your vaccine, while we work through this period together.

In planning for future preparedness, we could use some volunteers to help provide outreach to the public and the schools through Public Service videos or when permitted personal appearances. While my focus is on keeping our Emergency Operations Plan up to date, I would like to have a number of persons available to assist during local disasters (long-term power outages, floods etc.) willing to deliver water or necessities to residents or to assist in setup of our Town's designated shelter or warming stations. Should you be interested, please call me. If you are unable to formally commit to this, please just be a good neighbor and offer assistance as you are able.

Submitted by Fire Chief Charles Baraly

BUILDING / FIRE INSPECTOR

From a personal point of view, it is a pleasure for me to work with the citizens of Charlestown. On a unique level I get to see Charlestown grow and change over time. In 2020 there were 63 permits issued, for various projects ranging from demolition, additions, a new stick built house, replacement doors and windows, etc. These permits total to an amount of \$4,826.

The building and fire inspection is an all in one job in Charlestown. A building inspector is a government employee who reviews plans and visits construction sites to ensure all local and national building codes and regulations are being met. The building inspector, for example, will look at the wiring, HVAC system, foundation, roof, siding, garage, plumbing, and any electrical equipment. If the project does not meet the standards, the building inspector can shut it down.

The Fire inspector, the other half of this job searches buildings for fire hazards and ensure that government fire codes are met. They inspect buildings, from apartment and office complexes to stadiums and schools. They also test fire alarms and extinguishers and review evacuation plans. Charlestown follows the 2015 International Code Council for building and plumbing and the 2017 National Electrical Code for residential and commercial builds. The Town is part of the National Fire Protection Association and the NH Building Official Association.

If you are thinking of adding on, altering, demoing or renovating a space in your home please obtain the necessary permits before you begin with the work. When you complete the work and create a new area or a change of use of a space you may need a Certificate of Occupancy. If you add any oil, wood, outdoor wood, pellet or propane burning elements you need to apply for that specific permit. There are State and local regulations that instill life and safety codes in many aspects. Please call the Town Offices with any questions of what's needed to start and complete a project.

Respectfully submitted

Jon B. LeClair

Building/Deputy Health/Fire Inspector

HEALTH OFFICER

All municipalities in New Hampshire are required to appoint and support a local health officer in order to protect public health. They have the responsibility to inspect schools, daycares, and foster homes, as well as, enforce actions regarding waste and housing. The range of health issues can be complex and challenging such as neighborhood disputes; junk, clutter and hoarding; rental housing standards; as well as, odors, waste and animal bites.

Additional Health Officer duties include:

- Formulate and implement policies, plans, programs and projects to promote the health of the people in the local government unit concerned;
- Advise the Board of Selectmen on matters pertaining to health;
- Enforce all laws, ordinances and regulations relating to public health and recommend the prosecution if the situation arises;
- Review and recommend ordinances relating to preservation of public health;
- Conduct health information campaigns and render health intelligence services;
- Coordinate with other government agencies and non-governmental organizations involved in the promotion and delivery of health services; and
- Be in the frontline of health services delivery, particularly during and in the aftermath of man-made and natural disasters and calamities

The Charlestown Health Officer can be contacted through the Town Office during regular hours.

Respectfully submitted,

Mandy Wright

Health Officer

HEALTH AND HUMAN SERVICES

Your Town's Welfare Department provided direct aid and or referrals to outside Human Service Agencies for approximately 59 individuals and families in 2020. Many did not have to step into our office this year; as we posted direct electronic links for assistance, resulting from the Governor's Housing Relief Program funded through the Federal CARES Relief Act. This program protected people from eviction and in some cases from foreclosure and was in effect from June 1 until December 18, 2020. Southwestern Community Services administered the allocation and distribution of some \$1,500,000 throughout Cheshire and Sullivan Counties for these purposes.

Charlestown residents were provided with some \$52,230.98 in assistance through this program. Without this assistance the Town's Welfare Office would have overwhelmed with an unprecedented number of applications for assistance.

Cases we see range across all generations, however, especially disturbing is an upward trend in the number of residents over 65 requesting help. Most applicants for assistance are trying to help themselves, but are unsure where to turn or what to do. We first help folks sort out their situations and direct them to the appropriate service agencies, if possible. Some folks are in a constant state of survival and it can be difficult for them to see the forest for the trees. Hopefully, that is where we come in, by helping our friends and neighbors recover a modicum of safety, while at the same time helping them on a dignified path to financial independence.

Your welfare office is very thankful, to the many individuals and organizations, whom assist us in carrying out our State mandated purpose of providing emergency assistance to those less fortunate.

Lastly, many thanks to all who help provide support and services to those in need in our Town; indeed it does take a village.

Jeffrey M. Lessels,
Welfare Administrator

HCS – HOME HEALTHCARE, HOSPICE & COMMUNITY SERVICES

Report to the Town of

CHARLESTOWN

2020

Annual Report

In 2020, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Charlestown. HCS clinical and support staff continued to make home visits in appropriate personal protective equipment (PPA) to ensure the safety of patients while assisting their recovery at home. The following information represents HCS's activities in Charlestown during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing.....	867 Visits
Physical Therapy.....	301 Visits
Occupational Therapy.....	131 Visits
Medical Social Work	2 Visits
Home Health Aide	439 Visits
Chronic Care	95 Hours
Healthy Starts Well Child Services	11 Hours
Foot Care Visits	19 Visits

Hospice and palliative care services are also available to residents. For information about services, residents may call (603) 826-3322 or visit www.HCSservices.org.

Financial Report

The actual cost of all services provided in 2020 with all funding sources is \$280,225.00.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2021, we request an appropriation of \$24,500.00 to continue to be available for home care services in Charlestown.

Thank you for your continuing support of home care services.

LIBRARIAN'S REPORT

Circulation of:

Adult books	1710	New Patrons	35
Children's books	2028	Collection	21,794
Magazines	33	Material added	632
Audio books	102	Library Visits	N/A
DVDs	748	Computer use	N/A
Overdrive e-books	1228	ILL borrowed	87
Overdrive audios	1288	ILL loaned	233

2020 was certainly a year unlike any other. The library staff and trustees spent a large part of the year adjusting hours and services to comply with CDC guidelines. Most programs were held outside or online, and the majority of our patrons utilized our no-contact, curbside service. Our entire library collection is available online, and patrons were able to search for their books and then call in their requests for library staff to fill.

Thanks to a grant from the Great River Hydro, The Grafton Nature Museum presented a six week series of educational topics for children this past August. Normally, the program offers hands-on presentations, but due to Covid-19, children were not able to use their favorite sense: touch! They did a great job “looking with their eyes”, and the presenters used microphones, so we were able to hold each event outside. “Social-Distancing” became the mantra of the year.

Claremont Savings Bank honored a grant for \$1,650 so that we could make much-needed updates and improvements to the children's room. Age appropriate furniture, new carpet squares, bulletin boards for creative display and a giant dry erase board are a few of the items purchased with this generous grant. We are looking forward to hosting an open house in the near future!

The Kids, Books and The Arts awarded a grant that allowed the performance of local musicians, Mr. Glen D'Eon and his brass quartet. The quartet played during our annual Tree Lighting while local children placed ornaments on our library tree. The recreation department and library staff collaborated on this much-needed community event. Christmas movies played on the giant movie screen, children placed ornaments and ran around under the special arbor display, the band played holiday classics, and Santa was escorted by a festively, decorated police car. He greeted each child (while maintaining a safe distance), and he had a bag of Christmas treats to share with everyone. Every child went home with a goody/craft bag.

Summer Reading Program and Story and Craft Hours were done virtually, as the children's room was closed for the majority of the year.

Local merchants supported our Story Walk by hosting a page of a seasonal book in their shop windows. Children were able to take a walk along Main Street, while reading the story. A Halloween treat bag was given to each child at the end of their walk.

The Silsby Library staff would like to thank the Charlestown community for their continued support. We look forward to the coming year, and we are eagerly planning programs and events to benefit them. We hope that patrons will continue to share their ideas, questions and concerns.

Jennifer Haynes
Library Director

LIBRARY TRUSTEES

The Library Trustees met ten times in regular session and once in a special session during 2020. Regular meetings were held on the second Wednesday of the month except this year we did not meet in April and December. We skipped April because of COVID concerns and December because of the holidays. We held a special meeting in July to discuss our pandemic response and to approve a Pandemic Policy. This year for safety reasons we held meetings indoors at a distance and/or out on the north lawn.

The library offers resources and programs for the community. Resources include: books, magazines, newspapers, internet access, WI-FI, copier and printer access, reference material, DVDs, and the download of books. The library is also on Facebook and has its own website at <http://www.silsbylibrary.org>.

This has been a difficult year for everyone. The library has tried to meet the needs of the community and we, the trustees, and the director have tried to keep our patrons and the library workers safe. The trustees are very pleased with Jen Haynes as the library director. She handled the pandemic like the professional that she is. She came up with ideas to keep the library performing its task as well as it could at any given moment and still stay safe.

The repair of the old section of the library continues. It is supposed to be completed in 2021. If you walk around the library and compare the mortar in the old part between the new and the old you'll see how much better the appearance of the library will become.

The Trustees and the Beautification Coalition are trying to raise the money to upgrade the lawn. New drainage was installed around the library building which will make the upgrade to the old part last longer and keep water out of the cellar.

The Trustees look forward to a new year and a better year with the library fully open in the near future if we can. With your help we can make the library grow. Feel free to make comments to the librarians or the trustees, or drop off notes in the library. Let us make the library the best we can.

CONSERVATION COMMISSION

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00PM in the Community Room below the library. The public is invited to attend.

The Commission was very active this year in maintaining and promoting the towns hiking trails. The Commission is a member of the Upper Valley Trails Alliance and our trails are listed on their program entitled Upper Valley Trails Finder. By going to their website www.localmotion.org/trails/ you can find all our trails mapped out with directions on how to access, length of trails and other pertinent information along with pictures. Trail maps are also available in the Selectboard office and the library. Our thanks go out to Bill Fowle for building another kiosk which was installed behind the snowmobile club's groomer shed at the start of the Hubbard Hill State Forest trail. A bridge was constructed over the Halls Pond feeder brook which makes crossing the brook much easier and safer.

Annual projects the Commission was involved with included the semi-annual Adopt-a-Highway clean-up along Rt. 12, and the yearly monitoring of the LCIP (Land Conservation Investment Program) easements held by the state and monitored by the Commission.

The Commission also sponsors Green-up day the first Saturday in May of each year. Due to the presence of COVID 19 this year there was no formal get together for a town wide clean up but bags were made available at the town office and thanks go out to the many people who contributed to the clean up on their own time.

The Reservoir Lot timber sale, which had been ongoing for years has finally finished and three other stands that were scheduled to be worked on in 2020 were also accomplished.

The property at 1110 Acworth Road which was purchased in December of 2019 has had all buildings and trash removed. Field work is being done on a Forest Management Plan for this lot and the Sam's Hill Town Forest lot which abuts it.

Respectfully submitted

Richard Holmes

Chairman

TREE COMMITTEE

The Tree Committee planted a large red oak in front of the former Mortenson Insurance Building on the west side of Main Street. We also replaced the dogwood that had been cut off just south of the town offices.

Members of the Tree Committee helped by Selectboard member, Bill Rescsanski, pruned the trees along the west side of Main Street to make it safer for walkers on the sidewalk. We also trimmed the bushes on the Olcott Lane traffic island so drivers could see up Main Street.

As the arborvitae we planted in front of the Town Office had died we removed them. We think there are problems with the soil in that area.

Our arborist trimmed the oak just south of the Bakery Building, so that branches don't touch parked vehicles. He also removed dead branches from that tree. He trimmed dead branches from the locusts on the west side of the Library north lawn and he pruned branches of one of those that were touching the Library roof.

In the fall we trimmed the roses in the garden on the east side of Main Street, in front of the Ice Cream Machine. We also deeply pruned the roses at the north end of Main Street across from the Firehouse.

Members of the Tree Committee planted flowers in the portable planters on the sidewalk in front of Dan's Max Saver and the Ice Cream Machine. They came out very attractive this year. Thank you, Dan for putting them in place each year.

The Tree Committee would like to thank the Selectboard and the Highway Department for their support in our goal to keep our community beautiful.

BEAUTIFICATION COALITION

We are mindful that “beautification” means a variety of amenities that bring nature and thoughtful design to places where people walk, bike, drive, shop, play, and live. This year we have been laying the groundwork for Main Street improvements in 2021.

On the East side of Main Street, from Dollar General south to Esme’s Floral Designs, we are recommending that a green strip of grass be installed between the street parking and new sidewalk. Additionally, gardens of ornamental grasses and flowers are planned around three of the utility poles in that area. They can help absorb storm water as well as beautify currently unused paved space around the poles. We met with the New Hampshire Department of Transportation (NHDOT) highway engineer who oversees Town requests and received his approval for the minor modifications needed to put this plan into effect.

Immediately to the south, on the East side of Main Street, from Esme’s Floral Designs south past the music store, there is not enough room for a green strip, but we are recommending a re-do of the sidewalk, addition of decorative pavement where it fits, plus addition of a few planters that will bring natural beauty in the growing season.

Across Main Street, we have studied the Depot Street corner extensively. After consulting with the NHDOT engineer, the town Public Works director, and the Select Board, we have all agreed on a proposed plan to install a green strip between the town parking spots adjacent to Main Street and the sidewalk. We have purchased the curbing and are ready for it to be installed this spring.

The Beautification Coalition is grateful to the Board of Selectmen for their approvals, to the Trustees of Trust Funds for their generous support, and to the Highway Department for their hard work.

Respectfully submitted,
Sharon Francis
Judy Murray
Jim Fowler
Aare Ilves
Jan Lambert

HERITAGE & HISTORIC COMMISSIONS

This year the coronavirus inhibited our commission somewhat, as it did all of the world. Meetings were not held in 2020 in the months of March, April, May, July, and December. Nevertheless, the following projects were undertaken.

As usual, the commission planted flowers in the watering trough on Almar Street, put flowers in front of the Charlestown sign at the south end of Main Street and by the plaque in South Charlestown on the Wetherby property.

We moved ahead with our major project, the enclosure for the cannon, which we have been accumulating funds to build. As so often happens, we discovered that the actual cost was considerably greater than we had anticipated. Using both the commission's 2020 town budget and the bulk of our commission's savings account, we employed American Plate Glass to close in three sides of the cannon's shelter. The rear of the enclosure, now covered for the winter with a temporary tarp, will consist of wooden doors than can be opened to remove the cannon when necessary.

The cannon's loose wheel was repaired in the shop of Wes Van Velsor's Ray Tech. As we continue with the cannon project, we will be repairing and repainting the carriage and cleaning the bronze gun itself. There will also be a historical sign installed near the cannon that relates its history. The commission wants to insure that this artifact from our country's past is treated with the respect it deserves and preserved in fine condition for the future.

Another completed project was the renovation of the bench at the south end of Main Street. This was done by Jim Purington, the original builder, in Ray Tech's facility. On the north end we were able to get the fifth and final bench out of storage and onto Main St. This bench was donated in memory of John F. Olson and is located by the Fire Department.

The History of South Charlestown was compiled by Joyce Higgins, and a Power Point program was presented in November to the Charlestown Historical Society and the public. The program was placed on a thumb drive for archiving, as well as donated to the historical society in paper format.

CHARLESTOWN HISTORICAL SOCIETY

PO Box 159
Charlestown, NH 03603

President: Lynne Fisk	Secretary: Sue Richardson
Treasurer: Judi Baraly	Vice President: David Schumann
Archivist: Marge Reed	At Large: Carmina Stewart
At Large: Duane Wetherby	

Charlestown Historical Society

The Archives were closed off and on during the year due to State regulations governing the pandemic but when possible we were open on Mondays and Fridays and continued answering inquiries using email. There was a notable surge in research requests with so many people at home and we have managed to keep up with correspondence from throughout the country.

The pandemic had a direct effect on planned maintenance of the Schoolhouse at 1591 Acworth Road that is owned and maintained by the Historical Society through membership dues and donations. Although we were able to repaint and replace some damaged boards through a generous donation and donated labor, the roof shingle preservation has been postponed to early spring. This 1774 schoolhouse is made available to school groups and individuals as a living history resource. Teachers or home-school groups may contact Marge Reed (826-4478) to reserve a date to visit.

Please consider a membership in the Society and help us preserve what makes this such a special community. Our programs are always free and open to the public with light refreshments and a welcoming atmosphere. Check on our schedule through the Our Town and on Facebook.

TOWN HALL COMMITTEE

The Town Hall was closed to all rentals and large gatherings during 2020; however, the Food Shelf was able to continue providing food to the community through the ingenuity of Dick Westney and his volunteers through pick-up and delivery at the front entrance.

There were no expenditures by the THC during 2020 and there is \$4,497 in our bank account. Action on our list of priorities such as re-finishing the floors and completing the front meeting room has been postponed; and we are still hoping to refresh the paint downstairs in 2021. We encourage volunteers interested in our mission to maintain and protect the Town Hall to contact any of the representatives listed below:

River Theater Company: Theresa Norman, Chair, Heidi Fagan, Alternate
Town of Charlestown: Selectboard, Jessica Dennis, Alternate
Heritage Commission: Duane Wetherby
Historical Society: Lynne Fisk, President, Judi Baraly, Alternate
Charlestown Rotary Club: Albert St. Pierre, President, Rose Hull, Alternate
Food Shelf: Dick Westney, Director

ROBERTS & GREENE, PLLC

47 Hall Street, Concord, NH 03301

603-856-8005 Fax 603-856-8431

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Charlestown
Charlestown, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlestown as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the government activities. The amount by which this departure would affect the liabilities, net positions, and expenses of the governmental activities has not been determined.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to previously do not present fairly the

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financial position of the governmental activities of the Town of Charlestown, as of December 31, 2019, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United State of America.

Other Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Charlestown, as of December 31, 2019, and the respective changes in financial position thereof and budgetary comparison of the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United State of America require that the pension schedules on pages 33-35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriated operational and economic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Charlestown has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Charlestown's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of American. In out opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

September 23, 2020
ROBERTS & GREENE
Professional Association

**** The full financial audit is available at the Selectboards' Office ****

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Map/Lot	Value
Land	Chase Circle	2.48	103-021	27,200
L/B	77 Cobb Road	0.83	103-015	38,500
L/B	Lovers Lane Well - Bull Run	16.56	105-001	69,200
L/B	58 Michael Ave	3.10	106-056	31,100
L/B	Patch Park	14.00	112-018	70,400
L/B	Ambulance Building - Springfield Road	0.34	113-014	154,000
Land	Pinecrest Cemetery	7.80	114-009	23,300
Land	E/S Old Springfield Road	8.00	116-034	47,500
L/B	Transfer Station	5.10	116-041	41,700
L/B	Claremont Road	12.90	116-042	111,400
L/B	Police Station	3.80	117-056	453,800
L/B	Fire Station	0.47	117-057	347,000
Land	South of Transfer Station	29.20	117-076	75,800
L/B	Highway Garage	0.79	118-009	179,400
L/B	Library/Municipal Building	0.72	118-079	548,500
L/B	Bakery Building	0.12	118-080	238,200
L/B	Town Hall & Water Department	0.25	118-111	484,400
L/B	Forest Hill Cemetery	8.90	118-137	45,300
Land	Briggs Hill Road	0.51	118-148	29,500
Land	East St. Tennis Court	0.44	118-198	38,700
L/B	233 Main Street	2.40	118-213	192,100
L/B	East St. Swimming Pool	13.35	119-020	258,400
Land	Main Street	0.11	119-031	2,400
L/B	Hope Hill Cemetery	10.70	207-027	48,400
Land	Great Country Road	0.67	207-039	2,300
Land	Hubbard Hill Cemetery	0.46	208-001	2,000
Land	Morningside Lane	3.10	209-008	15,200
Land	Morse Hill Road	0.91	209-013	22,600
L/B	North Charlestown Well	0.22	210-012	74,300
Land	Unity Stage Road	0.96	210-049	13,000
Land	Egypt Road	0.07	210-057	1,700
Land	Wheeler Rand Road	2.40	210-063	26,000
Land	Claremont Road	0.37	213-001	21,800
Building	82 Salt Shed Road	0.00	213-019-001	1,100
L/B	Wheeler Rand Road	1.40	213-026	26,300
Land	Unity Stage Road	11.00	214-007	34,200
Land	Borough Road	20.9	220-001	24,500
Land	Borough Road	1.50	223-003	21,500
Land	Hall's Pond Road	19.00	223-007	56,500
L/B	Borough Road	0.12	223-011	17,000
Land	Off North Hemlock Road	2.00	228-005	21,600
Land	North Hemlock Road Well	5.60	228-006	3,701,100
Land	North Hemlock Road Reservoir	29.00	229-020	76,500
Land	North Hemlock Road Reservoir	165.00	229-021	266,500

SCHEDULE OF TOWN-OWNED PROPERTY

Land	Off Hall's Pond Road	46.00	230-007	26,400
Land	Hall's Pond Road	121.00	230-008	63,900
Building	5 Breakneck Hill Road	0.00	233-051-001	1,200
L/B	Springfield Road Pump Station	0.38	234-003	72,900
L/B	Wastewater Treatment Facility	20.00	235-019	2,191,700
Land	Birch Drive	0.11	236-002	7,300
L/B	592 Sam Putnam Road	2.5	238-019	56,600
Land	Off South Hemlock Road	53.00	242-002	98,500
L/B	150 Wetherby Road	3.40	255-007	102,800
L/B	274 Old Springfield Rd	0.47	116-029	151,700
L/B	918 Old Claremont Rd	0.51	108-017	96,100
L/B	564 Morningside Ln	0.18	208-005	30,800
Land	Emile Ave	0.55	107-009	23,000
L/B	94 Nichols Ln	1.50	232-047	123,400
Building	35 Morways Park	0.00	109-007-MH35	5,900
L/B	76 Briggs Hill Rd	0.28	118-146	78,500
L/B	33 Morway St	1.30	110-0550	25,700
Building	4 Connecticut River Park	0.00	252-028-MH4	13,700
Building	151 Morways Park	0.00	109-007-MH151	25,900
Building	11 Blueberry Hill Park	0.00	229-005-MH11	12,100
Building	3 Connecticut River Park	0.00	252-028-MH3	4,400
Building	142 Morways Park	0.00	109-007-MH142	39,900
TOTAL		658.73		11,234,300

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT BIRTH REPORT
01/01/2020-12/31/2020
--CHARLESTOWN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
KINGSBURY, AINSLEY MAELLYNN	01/06/2020	LEBANON,NH	KINGSBURY, KEAGAN	FOSTER, ALICIA
GAIOTTI, ASPYN LYNN	01/08/2020	LEBANON,NH	GAIOTTI, ANDREW	RIVARD, TARYN
ZAHLER, CAMDEN ELI	02/11/2020	LEBANON,NH	ZAHLER, RYAN	MATTHEWS, KATELYN
BEST, CHARLOTTE DENISE	02/18/2020	LEBANON,NH		BEST, LINDSEY
SNELLING, CHLOE ANNE	03/08/2020	LEBANON,NH	SNELLING, JOEL	SNELLING, JESSICA
FISHER, CORA MARY	04/15/2020	LEBANON,NH	FISHER, JAY	FISHER, SARAH
CONNORS, KARTER MICHAEL	05/22/2020	LEBANON,NH	CONNORS, KEVIN	VAINE, LINDSEY
HAMILTON JR, MICHAEL ALBERT	08/02/2020	LEBANON,NH	HAMILTON, MICHAEL	HAMILTON, ALEXANDRIA
RUMRILL, DALLACE MARIE	08/07/2020	LEBANON,NH	RUMRILL, DAWN	RUMRILL, ERINN
THURSTON, HALYN MAY-JEAN	08/11/2020	CLAREMONT,NH	THURSTON JR, BRUCE	LAVIGNE, JESSICA
MCENANY, EMMA DAWN	08/14/2020	LEBANON,NH	MCENANY, JEFFREY	MCENANY, SARAH
BARROW, ZEVI FRANCIS	08/19/2020	LEBANON,NH	CONRAD, JOSEPH	BARROW, MICHELLE
BARROW, JUNIUS EDWARD	08/19/2020	LEBANON,NH	CONRAD, JOSEPH	BARROW, MICHELLE
WHEELER, NEVAEH GRACE	08/30/2020	LEBANON,NH		WHEELER, TRISHA
HEIGHES, AURORA LOU	09/23/2020	LEBANON,NH	HEIGHES, WILLIAM	HEIGHES, TIFFANY
NEILSEN, EZEKIEL MAYNARD	10/07/2020	LEBANON,NH	NEILSEN, WILLIAM	NEILSEN, AMANDA
CLOUGH, ROWAN ELIZABETH	10/27/2020	LEBANON,NH	CLOUGH, DALTON	RICHARDS, CHELSEA
TEMPLE, MALIA RAE	10/29/2020	LEBANON,NH	TEMPLE, ALEXANDER	HARTFORD, CHELSEA
HURLEY, ROBERT JAMES	11/25/2020	LEBANON,NH	HURLEY, DAVID	BENJAMIN, CHELSEA
BAKER, MADDOX FLYNN	11/30/2020	LEBANON,NH		BAKER, BRITTNEY
LASKA, CHARLOTTE JEAN	12/03/2020	LEBANON,NH	LASKA, MICHAEL	LAFERRIERE, SAMANTHA
YOUNG, RICKY JAMES	12/05/2020	KEENE,NH	YOUNG, TYLER	YOUNG, KELLIE
CHURCH, PAYTON LEE	12/07/2020	LEBANON,NH	CHURCH, JEFFREY	CHURCH, CHARLOTTE

Total number of records 23

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- CHARLESTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ZAZZARO, MICHAEL A CHARLESTOWN, NH	ALLARD, LUANNE M CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	02/29/2020
ANDERS, TIMOTHY J CHARLESTOWN, NH	BARRATT, AMANDA L CHARLESTOWN, NH	CHARLESTOWN	ALSTEAD	04/07/2020
MORGAN, TIFFANY M CHARLESTOWN, NH	RODRIGUEZ, PEDRO J CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	04/11/2020
BRITTON, KIMBERLY J CHARLESTOWN, NH	HEARN, ANTHONY N CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	05/13/2020
MOSES, BRETT A CHARLESTOWN, NH	CONOVER, DENISE L WHITE RIVER JCT , VT	CHARLESTOWN	CHARLESTOWN	06/20/2020
MILLS, BRIAN L CHARLESTOWN, NH	OAKES, ELIZABETH A CHARLESTOWN, NH	CHARLESTOWN	CORNISH	07/04/2020
BAKER, RAYMOND E CHARLESTOWN, NH	BAKER, MICHELE M CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	07/14/2020
ROYCE, TORY J CHARLESTOWN, NH	DEARBORN, TRINA L CHARLESTOWN, NH	CHARLESTOWN	CHARLESTOWN	08/06/2020
MERRILL, RANDALL S CHARLESTOWN, NH	JACKSON, LISA M CHARLESTOWN, NH	CLAREMONT	CHARLESTOWN	08/22/2020
WALKER, STEVEN P CHARLESTOWN, NH	SWEETSIR, JUNE M CHARLESTOWN, NH	CHARLESTOWN	HAMPTON	09/17/2020
SANBORN-DIAZ, NIKOLE Y CHARLESTOWN, NH	JUNKALA, THOMAS P CHARLESTOWN, NH	CHARLESTOWN	CLAREMONT	10/10/2020

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- CHARLESTOWN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
AMOS, CHRISTOPHER L CHARLESTOWN, NH	SCHEUER, LACIE J CHARLESTOWN, NH	CHARLESTOWN	WALPOLE	10/11/2020

Total number of records 12

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--CHARLESTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PARE', DAVID ROBERT	01/26/2020	CHARLESTOWN	PARE', FERNAND	SIMMS, ALICE	N
STEARNS JR, DONALD E	01/30/2020	CHARLESTOWN	STEARNS SR, DONALD	ASHLINE, JOYCE	N
NIETERS, CINDY LOUISE	01/31/2020	CHARLESTOWN	SHEA, JOHN	DESCHENES, SHIRLINE	N
BLODGETT, CASSANDRA P	02/09/2020	CHARLESTOWN	PHILLIPS JR, EVERETT	WAYLAND, MARY	N
BREWER, KATHLEEN M	02/16/2020	LEBANON	RING, ELLERY	SEYMOUR, KATHLEEN	N
DOMINGUE, MYRON WILFRED	02/19/2020	CHARLESTOWN	DOMINGUE, WILFRED	RICE, BESSIE	Y
SHIPLEY SR, KENNETH W	02/29/2020	CHARLESTOWN	SHIPLEY, JAMES	REYNOLDS, MARJORIE	N
VONAHNEN, TRUDY JANE	02/29/2020	CLAREMONT	GUIMOND, GEORGE	RUSSELL, VIRGINIA	N
DOMEY, BEVERLY ELAINE	03/02/2020	LEBANON	JARVIS, GEORGE	GREENWOOD, LENA	N
LONGLEY, GLORIA J	03/19/2020	CHARLESTOWN	WROBEL, ALEX	NICHOLAS, CHARLOTTE	N
COLBURN, JAMES ALAN	03/22/2020	CHARLESTOWN	UNKNOWN, UNKNOWN	COLBURN, ERMA	Y
PLUTA, STEPHEN JOSEPH	03/25/2020	NEWPORT	PLUTA, ALBERT	MOSKE, JOANNE	Y
MANGAN, SANDRA	03/27/2020	CLAREMONT	MANGAN, WILLIAM	MORGAN, DOROTHY	N
MADEJA, JOSEPH STANLEY	03/30/2020	CHARLESTOWN	MADEJA, STANLEY	BLANCHARD, ELAINE	N
TIER, ROBERT BRUCE	04/06/2020	CHARLESTOWN	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	Y
DANIELS, WILLIAM E	04/21/2020	CLAREMONT	UNKNOWN, UNKNOWN	LAW, VIRGINIA	Y
BRUZGIS JR, PETER JAMES	04/29/2020	LEBANON	BRUZGIS SR, PETER	KAZMIERCZAK, GENEVIEVE	Y
MOORE, KATHERINE A	05/04/2020	CHARLESTOWN	MARRO, CARMINE	CILLO, MARY	Y

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--CHARLESTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
JACKSON, CHRISTOPHER JOHN	05/08/2020	WINCHESTER	JACKSON, ROBERT	PAPPAS, CATHERINE	N
PALKA, BETTY ANN	05/08/2020	CHARLESTOWN	WARNER, DOUGLAS	OBUCHOWSKI, ANN	N
SMITH, CHARLES	05/08/2020	CHARLESTOWN	SMITH, CLIFFORD	SMITH, LYLA	N
BUGBEE, DORHMAN FRANCIS	05/26/2020	LEBANON	BUGBEE, OTHNIEL	WILSON, ANNE	Y
IRVING, JANET GERTRUDE	06/03/2020	CHARLESTOWN	IRVING, GEORGE	FELLOWS, GERTRUDE	Y
WHITMORE, PHYLLIS JEAN	06/19/2020	CHARLESTOWN	WHITMORE, LEON	SMITH, LINDA	N
FRINK, DOROTHY B	06/29/2020	UNITY	TROMBLEY, CARROLL	BRADSHAW, BEULAH	N
PUTNAM, PAUL LEON	07/13/2020	CHARLESTOWN	PUTNAM, ELLSWORTH	PIERCE, ETHEL	N
TIPHAINE, YVES-MARIE ALIX	07/15/2020	CHARLESTOWN	TIPHAINE, ULRICK	FREDERIC, CLORINDE	N
TUCKER, WILLIAM LESLIE	07/23/2020	LEBANON	TUCKER, DWIGHT	OLIVER, BLANCHE	N
BOUDRIEAU JR, ANSON ROBERT	08/15/2020	CHARLESTOWN	BOUDRIEAU SR, ANSON	MONETTE, DOROTHY	N
THIBODEAU, NANCY SPENCER	08/16/2020	CHARLESTOWN	SPENCER, DAVID	DAIGNAULT, RAYMONDE	N
YUTZLER, CHARLOTTE CLEMENTINE	08/27/2020	CHARLESTOWN	THIBEDAU, ARTHUR	PARIZO, CHARLOTTE	N
BAKER, BRADLEY RAYMOND	09/04/2020	LEBANON	BAKER, RAYMOND	SMITH, GAIL	N
BENT, EVELYN RITA	09/09/2020	LEBANON	BENT, ERNEST	COLBURN, DORIS	N
DOWSETT, RONALD EDWARD	09/14/2020	CHARLESTOWN	DOWSETT, CLARENCE	BROWN, MARGARET	N
CLIFFORD, COLLIN D	09/15/2020	CHARLESTOWN	CLIFFORD, DANIEL	MORGAN, REGINA	N
HEALY, DENIS SHANE	09/19/2020	CHARLESTOWN	HEALY, JOHN	NISTA, SANDRA	N

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--CHARLESTOWN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
VALLEY, PAULA	09/22/2020	CHARLESTOWN	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
KENNETT, WAYNE GORDON	10/08/2020	CHARLESTOWN	KENNETT, GORDON	LAMPHERE, IRENE	N
SIMMS JR, ROBERT CLIFTON	10/17/2020	CHARLESTOWN	SIMMS, ROBERT	HART, JOSEPHINE	Y
MARTEL, RONALD EUGENE	10/20/2020	CHARLESTOWN	MARTEL, FRED	DAVIS, ELSIE	Y
PARE, VIRGINIA MAE	10/29/2020	CONCORD	FENDERSON, ERNEST	DREW, MARJORIE	N
JENNINGS, DAVID C	11/05/2020	CHARLESTOWN	JENNINGS, CARL	GALLAGHER, HELENE	N
JARVIS-WILLETS, DONNA LEE	11/14/2020	CHARLESTOWN	ADAMS, CHARLES	JARVIS, BEVERLY	N
WOOD, MICHAEL D	11/15/2020	CHARLESTOWN	WOOD, JOHN	NORTH, CHARLOTTE	N
MCINTIRE, PAUL ROY	11/18/2020	NEWPORT	MCINTIRE, JOHN	JOHNSON, MILDRED	N
HOY, GEORGE RAYMOND	11/19/2020	LEBANON	HOY, GEORGE	FRYE, JEANNETTE	N
FAJORS, HERB	11/23/2020	LEBANON	FAVORS, WALTER	MILLER, ZETTIE	Y
STODDARD, RALPH E	11/25/2020	LEBANON	STODDARD, HAROLD	QUINN, GLADYS	Y
WILLIAMS, TATJANA	12/10/2020	CHARLESTOWN	BLANIA, HELMUT	KISSELMAN, INGEBORG	N
HALE, NICOLE E	12/10/2020	CLAREMONT	HALE, HARRY	PECOR, PAMELA	N
WHITCOMB, JUNE	12/20/2020	CHARLESTOWN	WHITCOMB, IRVING	DOWSE, ELIZABETH	N

Total number of records 51

STATEMENT OF DEBT

December 31, 2020
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2002

New Hampshire Municipal Bonk Bank

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	35,000.00	20,315.00	55,315.00
2022	37,000.00	18,720.00	55,720.00
2023	39,000.00	14,293.00	53,293.00
2024	41,000.00	12,293.00	53,293.00
2025	43,000.00	10,290.00	53,290.00
2026	45,000.00	7,954.00	52,954.00
2027	47,000.00	2,944.00	49,944.00
2028	49,000.00	3,835.00	52,835.00
2029	51,000.00	1,224.00	52,224.00
2030	54,000.00	292.00	54,292.00
	<u>\$ 441,000.00</u>	<u>\$ 92,160.00</u>	<u>\$ 533,160.00</u>

WATER/WASTEWATER IMPROVEMENT 2003

New Hampshire Municipal Bond Bank

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	34,000.00	22,200.00	56,200.00
2022	36,000.00	20,450.00	56,450.00
2023	37,000.00	15,990.00	52,990.00
2024	39,000.00	14,091.00	53,091.00
2025	41,000.00	11,953.00	52,953.00
2026	44,000.00	9,663.00	53,663.00
2027	45,000.00	8,191.00	53,191.00
2028	47,000.00	5,807.00	52,807.00
2029	50,000.00	3,217.00	53,217.00
2030-2031	106,000.00	72.00	106,072.00
	<u>\$ 479,000.00</u>	<u>\$ 111,634.00</u>	<u>\$ 590,634.00</u>

WATER & WASTEWATER

Charlestown Water:

We have three wells in Charlestown; the first being the Clay Brook well and two wells located at Bull Run.

The Clay Brook well produced 7,875,000 gallons of water. Bull Run well #1 produced 3,186,204 gallons of water and Bull Run well #2 produced 87,129,628 gallons of water in 2020. These three wells pumped 98,190,832 Gallons of water to Charlestown.

Clay Brook can produce 370 gallons per minute or 530,000 total gallons per day, Bull Run well #1 can produce 200 gallons per minute or 288,000 total gallons per day and Bull Run well # 2 can produce 500 gallons per minute or 720,000 total gallons per day. The Town of Charlestown has a total capability of 1,250,000 gallons per day. With these sources we have water for the next 50 to 100 years with excellent growth potential for the Town.

This year was busy with new water and sewer connections, replacement of frozen water meters for customers, water service leaks, and main water line leaks. We turned customer's water on or off for various reasons, responded to customer requests, repaired curb stops, and repaired or replaced water meters. We also maintained four pumping stations, flushed hydrants in the spring and fall, and read water meters four times throughout the year. Charlestown passed all water testing and analysis as required by State and Federal guidelines and inspections. We maintained and reported to the back flow prevention and the wellhead protection programs. Finally we maintained all seven State and Federal Permits.

Charlestown Wastewater:

This department operated and maintained the wastewater treatment facility and two sewer pump stations. In 2020, the facility collected 59,949,000 gallons of sewage. Once collected it is cleaned, treated, and then returned to nature. We discharged 34,200,000 gallons of clean treated water into the Connecticut River. Charlestown Wastewater passed all State and Federal Permit requirements for 2020 and maintained all eight State and Federal Permits.

We passed toxicity and chemical testing and achieved a yearly pollution removal average of 98.0%. Among the daily routine we respond to many sewer complaints, and assist with sewer service line repairs.

The wastewater department maintained industrial discharge permits and filed reports with the respective State and Federal departments. The department passed all State and Federal inspections.

North Charlestown Water:

We have two wells in North Charlestown. We operated both as needed to keep up with demand. Well # 1 produced 4,980,500 gallons and well #2 produced 4,848,700 gallons of water totaling 9,829,200 gallons for 2020.

In North Charlestown we maintain one pumping station, flush hydrants twice a year and read water meters four times.

These wells passed all water testing and analysis following State and Federal guidelines and inspections. The arsenic removal system is working nicely with a 0.008 mg/l average.

This is just a small snapshot of what is accomplished on a yearly basis in the water and wastewater departments for more complete description look at our Consumer Confidence report and or call 826-5387.

Respectfully Submitted
Justin Shaw

WATER DEPARTMENT

Disbursements:

Clerical	7,498.00
Treasurer	1,250.00
Water Commissioners	14,999.94
Water Collector	7,920.00
Admin. Health/Disability Ins	1,127.04
Admin. FICA/Medicare	2,388.70
Admin. Retirement	784.78
Software Support	2,558.43
Educational Programs	198.00
Office Supplies, Equip, Comp	2,136.02
Postage	1,755.00
Water Tests	3,710.00
Water Laboratory Supplies	1,137.04
Water Laboratory Equipment	1,257.38
Salaries Full Time	86,373.03
Overtime	15,027.87
Health/Disability Insurance	21,614.27
FICA/Medicare	7,569.99
NH Retirement	8,719.77
Unemployment/Workers' Comp	4,750.40
Audit	1,500.00
Mowing	3,757.95
Telephone	5,521.37
Contracted Services	28,950.18
Heating Oil/Propane	3,466.80
Electricity	39,008.45
Building Maintenance	1,799.52
Property, Vehicle Insurance	5,799.55
Dues/Fees/Courses	205.00
Equipment	974.07
Gasoline	4,753.89
Vehicle Maintenance and Repair	1,651.94
Lien Fees & Mortgage Search	877.50
Uniforms	1,364.27
General Expenses	473.50
Safety Equipment	62.08
Arsenic Filtration System	12,816.28
Meter Installation & Repair	23,090.00
Meter Equipment	1,480.31
Line Installation & Repair	8,380.07
Mower Rental	600.00
Fire Hydrant Replacement	804.98

WATER DEPARTMENT

Alarm Monitoring	375.00
Plant Maintenance & Repair	42,347.48
Chemicals	3,738.45
Booster Station Maintenance	1,971.63
Dam Maintenance & Registration	700.00
Debt Principal/Interest	54,610.50
Total 2020 Expenses	\$ 443,856.43
2019 Expenses paid in 2020	3,784.80
	\$ 447,641.23
 Rents billed out in 2020 (less abatements)	 \$ 527,930.41

WASTEWATER DEPARTMENT

EXPENDITURES

Clerical	7,498.00
Treasurer	1,250.00
Sewer Commissioners	14,999.94
Sewer Collector	7,920.00
Salaries Full Time	79,002.74
Overtime	9,446.61
Health/Disability Insurance	20,146.65
FICA/Medicare	8,999.22
NH Retirement	8,012.67
Unemployment/Workers' Comp	2,909.18
Audit	1,500.00
Mowing	3,757.95
Telephone	2,401.25
Lab Fees	5,532.75
Lab Equipment & Supplies	1,706.91
Electricity	31,933.61
Heating Oil	7,465.20
Building Maintenance	9,434.95
Software Support	268.83
Property, Vehicle Insurance	5,799.56
Line Installation & Repair	1,548.35
Alarm Monitoring	389.92
Office Supplies & Equipment	2,059.00
Postage	1,755.00
Equipment	11,940.64
Gasoline	2,421.92
Lagoon Maintenance	4,998.09
Vehicle Maintenance & Repair	1,650.98
Lien Costs & Mortgage Search	877.50
Uniforms	1,180.77
General Expenses	1,134.52
Weed Kill	1,695.00
Safety Equipment	270.04
Debt Principal/Interest	56,839.50
Contracted Services	3,800.88
Tests	2,478.00
Chemicals	4,850.45
Dam Registration	750.00
Total 2020 Expenses	\$ 330,626.58
2019 Expenses paid in 2020	3,725.11
	\$ 334,351.69
 Rents billed out in 2020 (less abatements)	 \$ 460,356.00

NOTES

CHARLESTOWN TELEPHONE DIRECTORY

911 **EMERGENCY**
AMBULANCE - FIRE - POLICE **911**
EMERGENCY

Administrative Assistant	826-5368
Ambulance (non-emergency)	826-3686
Fire Department (non-emergency)	826-3311
Health Officer	826-4400
Health & Human Services	826-5266
Highway Garage	826-4421
Inspection Dept. (building, wiring, plumbing, fire)	826-4400
Planning and Zoning Board	826-4400
Police Department (non-emergency)	826-5747
Silsby Free Public Library	826-7793
Selectmen's Office	826-4400
Town Clerk/Tax Collector	826-5821
Transfer Station	826-3201
Water/Sewer Department	826-5387